



Government of Nepal
Ministry of Physical Infrastructure and Transport
Department of Roads

North South/Trade Route Improvement Project Directorate, Chakupat, Lalitpur

Notice No: 03/073/74

Date of publication : 2073/11/10

Expression of Interest for Consulting Services

1. The Government of Nepal, Department of Roads, NS/TRIPD invites EOI (Expressions of Interest) for the purpose of short listing of the qualified, eligible and experienced domestic Consulting Firms for the works listed in table below. The Standard EOI forms for each work will be available in Departments of Roads, NS/TRIPD, Chakupat, Lalitpur. It can also be downloaded from the website: www.dor.gov.np.
 - i. Detailed Engineering Survey, Design and Preparation of Report of Gamagadhi Nyakche Lagna Road (Chittim Nyakche Lagna Section from Ch. 31+600 to 85+000 km)
 - ii. Detailed Engineering Survey, Design and Preparation of Report of N-S Mechi Corridor (Kakarbhitta Pashupatinagar Chiyobhanjyang Road), 120 Km
2. The budget to this purpose has been allocated by the Government of Nepal (GON) for the fiscal year 2073/074.
3. Experienced, eligible and willing Consulting Firms are invited to submit their EOI, either alone or in joint venture with other firms. The EOI shall be submitted separately for above mentioned Works in a sealed envelope and must reach the NS/TRIPD, DOR, Chakupat, Lalitpur no later than the office hours on the 15th day from the publication of this notice.

The interested consultant must provide following information in their Expression of Interest (EOI). (a) Corporate registration (b) Registration with Professional Societies (c) Tax Clearance (072/73) (d) VAT Registration (e) Years of Standing (f) Organizational profile in brief (g) General Experience (last 5 fiscal years) (h) Experience in similar projects (last 7 fiscal years) (i) Availability of Professional staff with suitable qualification (j) Financial capabilities (annual turnover of last 5 fiscal years) (k) Equipment and facilities
4. The received EOI shall be subjected to evaluation criteria based on general experience, experience in similar works as well as available equipment and human resource and financial capabilities to produce a short list. Certified evidences of completion of GON or private funded projects as a corporate entity, individually or as one of the major companies with a legal association from concerned agencies of GON, only will be counted.
5. In case the day of submission of the EOI falls on a public holiday, it shall then be submitted on the following working day. Only the shortlisted Consulting Firms shall be invited for RFP (Request for Proposal).
6. NS/TRIPD reserves the right to shortlist any or all of the Firms without assigning any reasons whatsoever. Further information or clarification can be obtained from NS/TRIPD, DOR during office hours.

Project Director

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Chakrat, Lalitpur

Detailed Engineering Survey , Design and Report Preparation of Various Roads for Estimated cost between 10 lakhs to 1 crore.

FY:- 073-74

ELIGIBILITY AND QUALIFYING CRITERIA

Eligibility Criteria:

S.N.	Eligibility Criteria	Compliance	Status
1	Corporate Registration	Yes/No	Pass/Fail
2	Tax Clearance for upto last fiscal year	Yes/No	Pass/Fail
3	VAT/PAN Registration	Yes/No	Pass/Fail
4	Year of Standing min. 5 year (At least one firm in case of JV)	Yes/No	Pass/Fail
5	JV Agreement in case of Firms in JV	Yes/No	Pass/Fail
6	Adherence to code of Ethics and Anti Corruption Policy	Yes/No	Pass/Fail

Note 1 : Consulting Firms can form a Joint Venture (JV). The EOI of Short List must clearly mention the name of the leading firm with financial liabilities.

Note 2: Maximum no of JV Firms : Three

Note 3: The firm/jv shall have to submit separate sealed EOI for each package.

Note 4: The same firm shall not be allowed to submit EOI individually and in JV for same package. ("Example 1: EOI for Firm A and Firm A JV Firm B" - Not Allowed) ("Example 2: EOI for Firm A JV with Firm B and Firm B JV with Firm C" - Not Allowed)

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Details of Qualifying Criteria

Description of Criteria	Marks out of 100	Minimum Marks to be obtained under each criteria
A) Firm's Capacity	50	30
1) Financial Capacity of Firm	10	6
2) Resource of Firm	40	24
(a) Resource Personnel	35	
(b) Office Equipment and Facility	5	
B) Experience of Firm	50	30
1) General Experience of the Firm	10	
2) Specific Experience of the Firm	40	

A) Financial Capacity of Firm

Maximum 50 Marks

1) Financial Capacity of Firm

Maximum 10 Marks

Average Annual Turnover of best 3 year of last five fiscal year	Marks
<NRs. 0.1A	1
>NRs. 1.5A	10
For Value in Between, points will be awarded in prorata basis.	

A= Estimated Amount
Excluding VAT & Contingencies

Note 5: The firm and/or JV shall have to submit Notary Public attested Tax Clearance Certificate of each fiscal year, supposed to be counted for EOI evaluation. Submission of Audit report or any another compiled tables shall not be considered for EOI evaluation. Notary Public signature shall be verified, if required.

Note 6: In case of JV business, the firm and/or JV shall have to submit Notary Public attested Tax Clearance Certificate of each fiscal year along with the JV agreement of that business, supposed to be counted for EOI evaluation.

Note 7: In case of JV, average annual turnover of the JV shall be evaluated taking account the % of Financial liability as stated in the JV Agreement for the EOI. If the JV agreement shall not clear about % of Financial liability, the marks for Financial Capacity shall be evaluated to Zero.

Note 8: For the evaluation of Financial capacity, Inflation Adjustment Factor (wholesale price index: overall index of NRB) shall be considered.

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Details of Qualifying Criteria

2) Resource of Firm(s)

Maximum 40 Marks

a) Resource Personnel

Maximum 35 Marks

Professional Key Personnel	Maximum Marks	Minimum experience after Bachelor Degree	Education required	Marks for Specific Job Experience
<i>Team Leader (Highway/Transport Engineer)</i>	10	6	M.Sc. in Highway/Transportation Engineering or equivalent	1 marks for each job
<i>Geotechnical Engineer</i>	8	4	M.Sc. in Geotechnical Engineering	1 marks for each job
<i>Hydrologist</i>	7	4	M.Sc. in Water Resource/Hydrology/ Hydraulics Engineering or equivalent	1 marks for each job
<i>Transport Economist/Sociologist</i>	4	4	Master's degree in Economics/ Sociology or equivalent	1 marks for each job
<i>Envioronmentalist</i>	3	4	Master's degree in Enviornmenttal Science/ Engineering or equivalent	1 marks for each job
<i>Senior Surveyir/ Civil Engineer</i>	3	4	B.E. in Civil Engineering or equivalent	1 marks for each job
<i>Total=</i>	35			

Note 9: CV of each professional key personnel shall be submitted with signature of professional and authorized representative of the firm/JV.

Note 10: Proposed professional key personnel shall not be repeated by the same firm/JV and/or another firm/JV. In case of repetition of professional key personnel, the Unit shall ask via letter/email the person for physical presence within three days to declare him/herself the firm/JV to whom he/she shall want to be associated.

Note 11: CV of personnels shall clearly mention his/her e-mail address and mobile number.

Note 12: The firm/JV shall have to submit the NEC registration certificate for engineer professionals (except Economist/Sociologist and Enviornmenttalist)

Note 13: The firm/JV shall also have to submit any certificate as evidence of his/her education(degree) as required above with Notarized Academic certificate of manpower.

C) Office Equipment and Facility

Maximum 5 Marks

List of Space, Survey equipment and vehicles available with and owned by the firm(s). Lease or hire aggrements/proposals are not accepted.

Equipment/Facilities	Maximum Marks	Marks Obtained	Remarks
1) Total Station/Theodolite/EDM	3	1 Points for each	Must Submit Ownership evidence with Notory Public Attested.
2) GPS	1	0.50 marks for each	
3) Deskop/Laptop	1	0.25 marks for each	

Clarification 1 : For Key Personnel, minimum road length with the specific job shall be as follows :

For Team Leader greater than or equal to 30 km and for other personnel greater than or equal to 5 Km

Clarification 2 : The Work Experience for all personnel shall be mentioned in following formats :-

Name of Project	Road Length	Name of Client	Start Date-Completion Date	Name of Firm involved in as (Single/JV)
Scope of Project				
Professional involved as (Position held)				
Description of Duties				

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B) Experience of Firm/JV

Maximum 50 Marks

B1) General Civil Engineering Experience

Maximum 10 Marks

Work Experience	As consultant
Completion of Civil Engineering related Service (Service Cost more than <u>NRs. 5 Lakhs excluding VAT</u>). No points if the contract amount not mentioned in certificate.	2.0 points for each job

B2) Specific Experience

Maximum 40 Marks

Work Experience	As consultant
Completion of work of " <u>Detailed Engineering Survey and Design</u> " or " <u>DPR</u> " or " <u>Construction Survey ,Design and Supervision</u> " of a Road (Road Length equal to or more than 30KM).	4.0 points for each job

Note 5:-The firm and/or JV shall have to submit Notary Public attested Experience Certificates. No marks shall be given for the experience of the firm if the certificate of completion is not attached. If the firm has completed more than one job in a single package each job shall be considered.

Note 6: The services for Govt of Nepal (GoN) organizations (Fully or Semi/Partially Owned) shall only be evaluated as firm/JV experiences for the Proposal The Consultants Specific experience as JV partners shall be provided full marks and any specific experiences by the firm as "In association with" shall not get any marks.

Note 7: Any sublated Service for Govt of Nepal (GoN) organizations (Fully or Semi/Partially Owned) by a firm or JV from another private firm/JV shall not be evaluated as firm/JV experienec for the EoI .

Note 8: Any service experience older than 7 year (counted from the last date of submission of EoI) shall not be evaluated as firm/JV experience for the EoI. Each experience certificate shall clearly indicate the description of service, service amount (in/excluding VAT) and date of completion.

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