



Government of Nepal
Ministry of Physical Infrastructure and Transport

Department of Roads
Development Cooperation Implementation Division

Jwagal, Lalitpur

Procurement of Procurement Evaluation Panel (PEP) for the Procurement of works and services
Contract Identification Number: SRCTIP-DOR-NNM-CS-IND-4 and SRCTIP-DOR-NNM-CS-IND-5

Notice No. SRCTIP/1/077-78

REQUEST FOR EXPRESSION OF INTEREST (REOI)

Date of first publication: July 26, 2020

Country: Nepal

NAME OF PROJECT: Strategic Road Connectivity and Trade Improvement Project

Credit No.: 6673-NP

Assignment Title: Individual Consultants - Procurement Evaluation Panel for the Procurement of Works and Services of Improvement of Nagdhunga - Naubise – Mugling Road and Detail Design of Kamala – Dhalkebar – Pathlaiya Road and Bridges

Reference No. SRCTIP-DOR-NNM-CS-IND-4 and SRCTIP-DOR-NNM-CS-IND-5

The Government of Nepal has received financing from the International Development Association (IDA) toward the cost of **Strategic Road Connectivity and Trade Improvement Project** and intends to apply part of the proceeds for consulting services. The consulting services (“the Services”) include **Evaluation of Procurement of Works and Services of Improvement of Nagdhunga - Naubise – Mugling Road and Evaluation of Procurement of Consulting Service for the Detail Design of Kamala – Dhalkebar – Pathlaiya Road and Bridges.**

The Department of Roads intends to receive expert service from Individual International experts as independent Procurement Evaluation Panel (PEP) member for Evaluation of applications/ Bids/ Proposals/EoIs of Improvement of Nagdhunga - Naubise – Mugling Road and Detail Design of Improvement of Kamala – Dhalkebar – Pathlaiya Road and Bridges. PEP will comprise of two members (i) Procurement Panel Expert-1 and (ii) Procurement Panel Expert-2.

Anticipated date for commencement of the services is July 2020 and the tentative duration of the assignment is about **3 months during the 12 months period** from commencement of services.

The Ministry of Physical Infrastructure and Transport, Department of Roads (DoR), now invites eligible individual Consultants for the posts mentioned below to indicate their interest in providing the Services indicating the contract number. Interested Individual Consultants should provide latest Curriculum Vitae (CV) and any other information demonstrating that they have the required qualifications and relevant experience to perform the Services.

The consulting firms can also propose individual consultants. While evaluation, only the experience and qualifications of the individual shall be considered and the experience of the firm will not be taken into consideration.

The details of contract and duration for each post (Members of PEP) are indicated below:

S.N.	Contract no.	Post	Duration of Total service (months)
1	SRCTIP-DOR-NNM-CS-IND-4	Procurement Panel Expert-1	3 months input over 1 year period
2	SRCTIP-DOR-NNM-CS-IND-5	Procurement Panel Expert-2	3 months input over 1 year period

A consultant will be selected in accordance with the Selection Methods for Individual Consultant set out in the World Bank’s “Procurement Regulations for IPF Borrowers”, July 2016, Revised August 2018.

Interested Consultant may obtain Terms of Reference (ToR) for the mentioned assignment title and relevant information from <https://dor.gov.np/home/notices>.

Further information can be obtained at the address below during office hours.

Expression of interest must be delivered in written form to the address below (in Person or by email) by **10 August 2020 office hours.**

Attention: Deputy Director General,

Development Cooperation Implementation Division,

Department of Roads, Jwagal, Lalitpur, Nepal

Tel: +977-01-5541687

Email: dorfb@dor.gov.np;

Website: <http://www.dor.gov.np>

Terms of Reference

of

Procurement Panel Expert-1 (Contract Identification No. SRCTIP-DOR-NNM-CS-IND-4)/ to work in Procurement Evaluation Panel (PEP) for the Evaluation of:

- i. Applications for Prequalification and Bids of Improvement of Nagdhunga - Naubise – Mugling Road, and,**
- ii. Proposals for Construction Supervision of NNM Road Improvement Works and Detail Design of Road and Bridges of Kamala – Dhalkebar – Pathlaiya Road.**

TERMS OF REFERENCE

Assignment Title: Procurement Panel Expert-1 for Procurement

Evaluation Panel

Contract Identification No. SRCTIP-DOR-NNM-CS-IND-4

1. INTRODUCTION AND BACKGROUND

Government of Nepal plans to improve the road section from Nagdhunga (Kathmandu)-Naubise- Mugling (NNM, 95 Km) road section and Kamala – Dhalkebar – Pathlaiya Road (130 Km) under Strategic Road Connectivity and Trade Improvement Project (SRCTIP), proposed to be financed under the World Bank support. Detailed design for the improvement works for road and bridges are complete and Pre-qualification and biddings for the same under international open competition will be started, soon. The Government intends to hire consulting services of Procurement Panel Expert - 1 for Procurement Evaluation Panel (PEP) for the Improvement of NNM road and construction/ maintenance of Bridges works and consulting services for supervision of same road works and Design Consultant for the Detail Design of Kamala – Dhalkebar – Pathlaiya Road and Bridges.

Government of Nepal (GON), Ministry of Physical Infrastructure and Transport, Department of Roads, intends to apply portion of the proceeds from the World Bank finance to make payments for the proposed contract for this Consulting Services. Consultancy service is intended to be procured under World Bank's Procurement Regulations for IPF Borrowers, July 2016, Revised August 2018

The services of PEP shall consist of 2 International Consultants (Procurement and technical experts) as members of the PEP. Procurement Panel Expert - 1 will act as a Team Leader of the PEP and will do all necessary communication with Development Cooperation Implementation Division of DoR, as required. Procurement Panel Expert-2 will work as the member of the PEP and support the Team Leader. Members of the PEP shall be physically present in Kathmandu during the evaluation work or as required after discussion with DoR . Members shall collaborate with each other and prepare an independent Evaluation Report (ER) for prequalification and bid evaluation for all works contracts under the Project Road

and Evaluation Report for the selection of Design/ Supervision Consultant under the same project.

The PEP will submit its Evaluation Reports (ER) to Development Cooperation Implementation Division of DoR which will be further processed for approval from relevant authorities. The DCID of DoR has its own Evaluation Committee which will scrutinize the evaluation results and consider the PEP evaluation as basis for further finalization. The PEP shall work closely with the DCID team for understanding of the documents, evaluation criteria, clarification, if any and be clear about the evaluation Procedure before the start of the work. The PEP has to make presentation to the DCID's evaluation committee before finalizing the report. In the final evaluation report, the PEP experts shall clarify and present their views, recommendations for PQ selection, bid awards in writing and response if there is any question regarding the evaluation.

PEP will finalize the Report and will submit to the Employer in the form of Bid / Proposal Evaluation Report.

2. OBJECTIVES

The main objectives of this consultancy services are:

- i. to conduct independent evaluation of all major contracts under the project road based on the evaluation/ qualification criteria of the Bidding / PQ documents / Expression of Interests/ Request for Proposal issued ensuring economy, efficiency, transparency and fairness in procurement proceedings in line with the Bank's Procurement Regulations for IPF Borrowers, July 2016, Revised August 2018.

3. SCOPE OF THE SERVICES

Consultants shall carry out independent bid / application/ proposal evaluation through detailed examination of all the bids/applications received for all contracts of NNM Road Improvement works and proposals received for consulting service as listed below and such other initiatives that may be found necessary in consultation with the DoR to achieve the above objective.

- i) To conduct the detailed evaluation of all the received Bids /PQ applications/ EoIs/ proposals under the following contracts:

S N	Contract Identification No.	Description of works	Remarks
1	SRCTIP-DOR-W-NNM-ICB-1	Improvement of Nagdunga-Naubise section (12.26 Km) of Tribhuvan Highway	Selection of Contractor through the process of Prequalification with Request for Bids
2	SRCTIP-DOR-W-NNM-ICB-2	Improvement of Naubise-Malekhu section (43.54 Km) of Prithvi Highway	

S N	Contract Identification No.	Description of works	Remarks
3	SRCTIP-DOR-W-NNM-ICB-3	Improvement of Malekhu - Mugling section (38.86 Km) of Prithvi Highway	
4	SRCTIP-DOR-CS-NNM-QCBS-1	Procurement of Consulting Service for Construction Supervision of Improvement of Nagdhunga - Naubise - Mugling Road and Bridges (95 Km)	Selection of Consulting Firm through Request for Expression of Interest followed by Request for Proposal
5	SRCTIP-DOR-CS-KDP-QCBS-2	Procurement of Consulting Service for Detail Design of upgradation of Kamala – Dhalkebar – Pathlaiya Road and associated Bridges	Selection of Consulting Firm through Request for Expression of Interest followed by Request for Proposal

4. DURATION OF THE SERVICES

Considering the Consultant's service requirement the inputs of the consultants is expected to be 3 months over a Period of 1 year. Field or home based work shall be allowed based on the requirements and as agreed with the Employer. The inputs will be in intermittent basis such that all the responsibilities related to the procurement of works / Consultancy until signing of the contract agreement with the selected bidder/ Consultant. In case of any complaint about the procurement proceedings, the Consultant shall provide necessary information and report to assist the Employer/DOR, under the same conditions of engagement as applicable to this Agreement. Considering the services required for each specific PQ/ Bid/ EO/ proposals evaluation, the tentative time schedule required for the completion of evaluation, draft discussion, and final report shall be proposed at the inception report and should be agreed with the Employer.

5. REPORTING REQUIREMENT

PEP shall keep full records relating to all aspects of the work covered by his/ her service contract. Such records shall be available for inspection and use by the Employer. All original reports and other documents relating to the procurement proceedings are confidential and shall become the property of the Employer and shall not be used in other purposes. Reports

required to be submitted by the Consultant during the course of their services for each evaluation (PQ/ Bid/ EOI/ Proposals) are as follows:

- a. A tentative time schedule for each showing the evaluation, draft discussion and final report submission.
- b. Draft evaluation Report and presentation to the main evaluation committee.
- c. Final Evaluation Report (Two copies each in paper and electronic soft copy in original version) for each Prequalification, Bid, EOI, RFP evaluation. PEP shall prepare Evaluation Reports for the selection of appropriate bidder in the respective contracts under the project in NNM Road improvement works and consultancy service as mentioned above.
- d. Specific reports on the complains registered by the bidders and other investigating authorities as per need basis, PEP are required to prepare and submit specific reports to the Employer for necessary proceedings of complain resolution process.

In general, the standard report format used for WB for PQ/ Bid/ EOI/ RFP shall be used with due consultations with the Employer team. Reports formats for specific reports may be agreed with due consultations.

6. QUALIFICATION REQUIREMENTS

Following is the qualification requirement for Procurement Panel Expert-1 (Team Leader of PEP):

A. Education:

Minimum:

1. Bachelor Degree in Engineering/Management/Economics or related field

Preferable:

2. Masters Degree in Engineering/Management/Economics or related field

B. Experience:

a) General Experience:

Minimum: 15 years of experience in procurement of goods/ works/ consulting services.

Preferable: 20 years of experience in procurement of goods/ works/ consulting services.

b) Specific Experience in Procurement and Bid Evaluation

i. Procurement:

Minimum: 10 years in procurement of works as procurement specialist in multilateral Bank Funded projects .

Preferable: 15 years in procurement of works as procurement specialist in multilateral Bank Funded projects.

ii. Bid Evaluation:

Minimum:

- Experience in Bid Evaluation of minimum two Civil works Contracts (International bidding) of minimum estimated work value USD 40 Million as procurement specialist in multilateral Bank Funded projects;
- Evaluation of 2 consulting services for civil engineering works (International) with minimum estimated value of USD 5 million.

Preferable:

- Experience in Bid Evaluation of five Civil works Contracts (International bidding) of minimum estimated work value USD 40 Million as procurement specialist in multilateral Bank Funded projects;

C. Other Requirements:

- i. Knowledge and experience of the World Bank's procurement procedure
- ii. An understanding of the policy, regulatory and institutional environment for transport Sector of Nepal
- iii. Ability to transfer knowledge on bid evaluation to government staff
- iv. Cultural sensitivity and high level of integrity and probity
- v. Computer proficiency in standard office applications (Spreadsheets, word processing, Internet Explorer) Excellent communication, interpersonal and team working skills
- vi. Fluent in English (both written and spoken)

7. CONSULTANTS FACILITIES

- i. Accommodation: Consultants shall arrange its own accommodation in Kathmandu and shall be paid by the Employer in fixed lump sum rate basis. The Consultant should submit it in financial proposal.

- ii. Local Transportation: Consultants shall arrange its local transport and shall be paid by the Employer in fixed lump sum rate basis. The consultant should submit it in financial proposal.
- iii. Office Space and Equipment: When at Kathmandu, the Employer shall provide the office space and access to logistic support including, printing, photocopy and internet facilities. The Consultant shall arrange the computers/laptops with necessary software at their own.
- iv. International Travel: The cost of travel shall be arranged by Consultants and shall be paid by the Employer in fixed lump sum rate basis with evidence of boarding pass. The consultant should submit it in financial proposal.

8. TECHNOLOGY TRANSFER

PEP shall consider the technology transfer as an important aspect of the service. The PEP can discuss with DOR staff in undertaking bid evaluation and in drafting evaluation reports in accordance with standard formats of the World Bank and other good practices of Nepal and around the World. PEP shall provide one day training to DCID team regarding evaluating bids/ proposals considering the principles of value for money. PEP should provide minimum half day training to 20 DoR officials in Bid Document Preparation and Evaluation of Proposals/Bids.

9. PAYMENT

The remuneration to the individual Consultant shall be on the basis of actual inputs provided by the consultant as a time based contract.

10. TAX

The Consultant shall be fully responsible for all taxes imposed by the Government of Nepal. The detailed information can be obtained from <http://www.ird.gov.np>.

11. CLIENT SUPPORT

Client shall make available documents required for necessary evaluation of PQ/ Bid/ EOI/ RFP. Department of Roads, Development Cooperation Implementation Division will assist in getting visa from the concerned authority. Associated cost will be borne by the expert.

12. CONTRACTUAL ARRANGEMENT

The Consultant's contract will be with Government of Nepal, Department of Roads, Development Cooperation Implementation Division and will be based on a contract agreement consistent with the standard document for Individual Consultant Selection based on World Bank Procurement Regulations for IPF Borrowers, July 2016, Revised August 2018.