



Invitation for Bids

Government of Nepal
Ministry of Physical Infrastructure and
Transport Department of Roads

Babarmahal, Kathmandu

SUPPLY AND DELIVERY OF STATIONERY AND MISCELLANEOUS OFFICE ITEMS FOR DEPARTMENT OF ROADS

Date of publication : September 11, 2023

Invitation for Bids No : 01-DORADMIN/2080/81

1. The **Department of Roads** invites **electronic** bids from eligible bidders for the procurement of **Supply and Delivery of Stationery and Miscellaneous Office Items for Department of Roads** under National competitive bidding – Single Stage Single Envelope procedures.
2. Eligible Bidders may obtain further information and inspect the bidding documents at the office of **Department of Roads, Babarmahal, Kathmandu** or may visit PPMO egp system www.bolpatra.gov.np/egp.
3. Bidder who chooses to submit their bid electronically may purchase the hard copy of the bidding documents as mentioned above or may download the bidding documents for e-submission from PPMO's e-GP system www.bolpatra.gov.np/egp. Bidders, submitting their bid electronically, should deposit the cost of bidding document in the following Rajaswa (revenue) account as specified below.

Information to deposit the cost of bidding document in Bank:

Name of the Bank : **Rastriya Banijya Bank, Teku**
Name of Office : **Department of Roads**
Office Code no. : **337013520 Office**
Account no. : **1000100200010000**
Rajaswa (revenue) Shirshak no. : **14229**

4. Electronic bids must be submitted to the office **Department of Roads, Babarmahal, Kathmandu** by hand/ courier or through PPMO's e-GP system www.bolpatra.gov.np/egp on or before **12:00pm on October 10, 2023**. Bids received after this deadline will be rejected.
5. The bids will be opened in the presence of Bidders' representatives who choose to attend at **2:00 pm on October 10, 2023** at the office of **Department of Roads**. Bids must be valid for a period of 90 (Ninety) days from the date of bid opening and must be accompanied by a bid security or scanned copy of the bid security in pdf format in case of e-bid, amounting to a minimum of NRs. **Rs. 1,02,500/- [One lakh two thousand five hundred only]** which shall be valid for 30 days beyond the validity period of the bid
6. If the last date of purchasing and /or submission falls on a government holiday, then the next working day shall be considered as the last date. In such case the validity period of the **bid and bid security** shall remain the same as specified for the original last date of bid submission.