

## Snapshots of Ebid System after integration of Two Envelop System

1) Page to Upload bid document by buyer.

Note has been added to remind buyer that for two envelop, separate document for technical & financial has to be uploaded

### Post Bid Documents

Contract Name / No.	:	<input type="text" value="Two Envelop"/>
Category	:	<input type="text" value="Building and Construction"/>
Name of Work	:	<input type="text" value="Two Envelop"/>
Contract Type	:	<input type="text" value="Works(Twoenvelope)"/>
Tender Type	:	<input type="text" value="Sealed Quotation"/>
Is Pre Qualified	:	<input checked="" type="radio"/> No <input type="radio"/> Yes

#### Bid Documents

Note: For Two Envelop bid, upload separate Bid Documents for technical & financial proposals

Document Name

Upload Documents

170114031906-Doc.pdf uploaded.

[View File](#) | [Remove File](#)

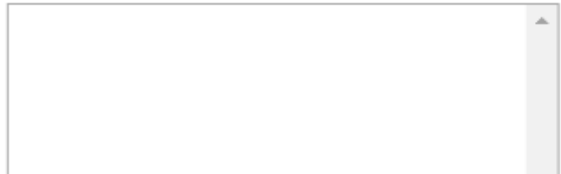
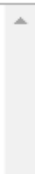
170114031926-Doc.pdf uploaded.

[View File](#) | [Remove File](#)

[Add Document](#)

Select Documents from Standard Document List (Double Click on the list in left and right side to add and remove files)

ITB WB1  
ITB ADB  
ADB Building Standard Document



2) Page to upload bid document by bidder for Two Envelop bid.

a) Note has been added to remind bidder that

**For valid submission, upload technical document under technical section and financial document under financial section (shown in red font). Upload of financial document under technical section is treated as invalid submission and will be rejected.**

b) Under Remark Section of Table, Technical documents has been stated as “**Technical Document**” and Financial documents has been stated as “**Financial Document**”

c) Fonts of financial bid documents has been shown in **RED** font.

**You are now about to submit your bid, electronically**

Please upload all the mandatory documents as specified in the table below. If you wish to upload any other documents, you may upload in the additional documents.

Note : 1. For valid submission, upload technical document under technical section and financial document under financial section (shown in red font). Upload of financial document under technical section is treated as invalid submission and will be rejected.

2. After Uploading all the mandatory documents, click on the **Submit the Bid Now** button. Only after clicking this button, your bid will be submitted.

S No.	Document	File Name	Mandatory	Remark	Upload
1	Letter of Technical Bid	Letter techbid-1	Yes	Technical Document	<input type="button" value="Upload"/>
2	Bid Security (Bank Guarantee)	Bid security-2	Yes	Technical Document	<input type="button" value="Upload"/>
3	Company Registration	Company reg-3	Yes	Technical Document	<input type="button" value="Upload"/>
4	VAT Registration	VAT-Reg-4	No	Technical Document [Mandatory for National Firms]	<input type="button" value="Upload"/>
5	Tax Clearances Certificate	Tax-5	No	Technical Document [Mandatory for National Firms]	<input type="button" value="Upload"/>
6	Power of Attorney of Bid signatory	Power of att-6	Yes	Technical Document	<input type="button" value="Upload"/>
7	Business Registration (Licence) Certificate	Licence-7	No	Technical Document	<input type="button" value="Upload"/>
8	Bank Voucher for Cost of Bid Doc	Voucher-8	Yes	Technical Document	<input type="button" value="Upload"/>
9	Joint Venture Agreement	JV-Doc-9	No	Technical Document [Mandatory for JV Firms]	<input type="button" value="Upload"/>
10	Qualification Information	Qualifications-10	Yes	Technical Document	<input type="button" value="Upload"/>
11	Letter of Bid	Letter bid -1	Yes	Financial Document	<input type="button" value="Upload"/>
12	Applicable Price Adjustment Table	Price adjust-2	Yes	Financial Document	<input type="button" value="Upload"/>
13	Complete BoQ	BOQ-3	Yes	Financial Document	<input type="button" value="Upload"/>

Additional Documents

Additional Document 1

### Snapshot after bidder uploaded bid document

S No.	Document	File Name	Mandatory	Remark	Upload
1	Letter of Technical Bid	Letter techbid-1	Yes	Technical Document	File uploaded of 0.15 MB <a href="#">Remove File</a>   <a href="#">View File</a>
2	Bid Security (Bank Guarantee)	Bid security-2	Yes	Technical Document	TOR.pdf(0.15 MB) uploaded. <a href="#">Remove File</a>   <a href="#">View File</a>
3	Company Registration	Company reg-3	Yes	Technical Document	TOR.pdf(0.15 MB) uploaded. <a href="#">Remove File</a>   <a href="#">View File</a>
4	VAT Registration	VAT-Reg-4	No	Technical Document [Mandatory for National Firms]	TOR.pdf(0.15 MB) uploaded. <a href="#">Remove File</a>   <a href="#">View File</a>
5	Tax Clearances Certificate	Tax-5	No	Technical Document [Mandatory for National Firms]	TOR.pdf(0.15 MB) uploaded. <a href="#">Remove File</a>   <a href="#">View File</a>
6	Power of Attorney of Bid signatory	Power of att-6	Yes	Technical Document	TOR.pdf(0.15 MB) uploaded. <a href="#">Remove File</a>   <a href="#">View File</a>
7	Business Registration (Licence) Certificate	Licence-7	No	Technical Document	TOR.pdf(0.15 MB) uploaded. <a href="#">Remove File</a>   <a href="#">View File</a>
8	Bank Voucher for Cost of Bid Doc	Voucher-8	Yes	Technical Document	TOR.pdf(0.15 MB) uploaded. <a href="#">Remove File</a>   <a href="#">View File</a>
9	Joint Venture Agreement	JV-Doc-9	No	Technical Document [Mandatory for JV Firms]	TOR.pdf(0.15 MB) uploaded. <a href="#">Remove File</a>   <a href="#">View File</a>
10	Qualification Information	Qualifications-10	Yes	Technical Document	TOR.pdf(0.15 MB) uploaded. <a href="#">Remove File</a>   <a href="#">View File</a>
11	Letter of Bid	Letter bid -1	Yes	Financial Document	TOR.pdf(0.15 MB) uploaded. <a href="#">Remove File</a>   <a href="#">View File</a>
12	Applicable Price Adjustment Table	Price adjust-2	Yes	Financial Document	TOR.pdf(0.15 MB) uploaded. <a href="#">Remove File</a>   <a href="#">View File</a>
13	Complete BoQ	BOQ-3	Yes	Financial Document	TOR.pdf(0.15 MB) uploaded. <a href="#">Remove File</a>   <a href="#">View File</a>

#### Additional Documents

Additional Document 1

Additional Document 2

### 3) Bidder "My Bid" page

a) Bidders financial document under My Bid section page are shown in RED font.

<b>Envelope Two Current</b>	<b>Two Envelop Issued by RSDP</b>	<b>2017-01-13 10:00:00</b>	<b>2017-</b>
: <b>2017-01-14, 20:21:39</b>			
<b>Company Name</b>	: <b>JK company</b>		
<b>Email Address</b>	: <b>bidder@gmail.com</b>		
<b>Status</b>	: <b>current</b>		
<b>Uploaded Documents</b>			
<u>Letter of Technical Bid</u>	:	<b>2017-01-14 15:36:12</b>	<a href="#">Download Now</a>
Bid Security (Bank Guarantee)	:	<b>2017-01-14 15:36:54</b>	<a href="#">Download Now</a>
Company Registration	:	<b>2017-01-14 15:37:06</b>	<a href="#">Download Now</a>
VAT Registration	:	<b>2017-01-14 15:37:18</b>	<a href="#">Download Now</a>
Tax Clearances Certificate	:	<b>2017-01-14 15:37:31</b>	<a href="#">Download Now</a>
Power of Attorney of Bid signatory	:	<b>2017-01-14 15:37:42</b>	<a href="#">Download Now</a>
Business Registration (Licence) Certificate	:	<b>2017-01-14 15:37:54</b>	<a href="#">Download Now</a>
Bank Voucher for Cost of Bid Doc	:	<b>2017-01-14 15:38:07</b>	<a href="#">Download Now</a>
Joint Venture Agreement	:	<b>2017-01-14 15:38:19</b>	<a href="#">Download Now</a>
Qualification Information	:	<b>2017-01-14 15:38:34</b>	<a href="#">Download Now</a>
Letter of Bid	:	<b>2017-01-14 15:38:44</b>	<a href="#">Download Now</a>
Applicable Price Adjustment Table	:	<b>2017-01-14 15:38:57</b>	<a href="#">Download Now</a>
Complete BoQ	:	<b>2017-01-14 15:39:11</b>	<a href="#">Download Now</a>

- 4) Bidder Bid Modification Page
- a) For two envelop bidding, bidder must take care during bid modification that whether he/she is modifying technical or financial bid. On modification page there is option to check “Is financial Document” check box, if bidder is modifying his/her financial bid. If bidder modify financial bid without checking the check box, bid will be disqualified.

localhost/dor\_new/uploadscreen.php?counter=1&bidid=481202499&rdid=

### File Upload

Please Upload PDF only

**Modification Letter**

Max Upload Size 12 MB **Is Financial Document :**  yes

**If file size is greater than 2MB please split it into multiple files each with maximum 2MB size and upload extra files in additional files.**

- 5) Buyer bid opening page “Response to tenders”
- a) For Two Envelop bid option set financial date is provided

### Bid Details

Tender Notice No. / Status	Contract Name	Notice Published Date
Envelope Two Current	Two Envelop Issued by RSDP	2017-01-13 10:00:00
<input type="checkbox"/>	Company Name	Email Address
<input type="checkbox"/>	JK company	bidder@gmail.com

**Set Financial Bid Opening Date**

Official Letter  No file chosen

Date and Time   01 Hrs

Two Envelop

- b) Without setting financial opening when buyer go for Bid details, all technical documents can be downloaded but financial documents download is not allowed. System asks to set financial date
- c) To set financial bid opening date, check yes on checkbox of only technically qualified bidders. Fails to do so cause opening of bids for even the bidders who are not qualified. Thus void two envelop rule.

## Bid Details

Tender Notice No. and Status	Contract Name	Notice Published Date
Envelope Two Current	Two Envelop Issued by RSDP	2017-01-13 10:00:00

**Company Name** : 2017-01-14, 20:21:39  
**Company Name** : JK company  
**Email Address** : bidder@gmail.com  
**Status** : current

### Uploaded Documents

Letter of Technical Bid	:	2017-01-14 15:36:12	<a href="#">Download Now</a>
Bid Security (Bank Guarantee)	:	2017-01-14 15:36:54	<a href="#">Download Now</a>
Company Registration	:	2017-01-14 15:37:06	<a href="#">Download Now</a>
VAT Registration	:	2017-01-14 15:37:18	<a href="#">Download Now</a>
Tax Clearances Certificate	:	2017-01-14 15:37:31	<a href="#">Download Now</a>
Power of Attorney of Bid signatory	:	2017-01-14 15:37:42	<a href="#">Download Now</a>
Business Registration (Licence) Certificate	:	2017-01-14 15:37:54	<a href="#">Download Now</a>
Bank Voucher for Cost of Bid Doc	:	2017-01-14 15:38:07	<a href="#">Download Now</a>
Joint Venture Agreement	:	2017-01-14 15:38:19	<a href="#">Download Now</a>
Qualification Information	:	2017-01-14 15:38:34	<a href="#">Download Now</a>
Letter of Bid	:	2017-01-14 15:38:44	Set financial opening date time
Applicable Price Adjustment Table	:	2017-01-14 15:38:57	Set financial opening date time
Complete BoQ	:	2017-01-14 15:39:11	Set financial opening date time

- d) Buyer can set financial date from bullet section in 4a. After setting of financial date, this feature will automatically be hide. To set date buyer must have to upload official document and select future date.

## Bid Details

Calendar - Go... about:blank

January 2017

[<<] [<] [Print] [>] [>>]

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

me  
SDP  
ny Name  
bidder@

Award the Selected Bid

Choose File No file chosen

Date and Time  01 Hrs

Set Financial Opening Date Two Envelop

Screenshot of financial date hide after setting of financial date

## Bid Details

Tender Notice No. / Status	Contract Name
Envelope Two Current	Two Envelop Issued by RSDP
<input type="checkbox"/>	Company Name
<input type="checkbox"/> JK company	bidder@gmail.com

Award the Selected Bid Cancel

Section hide after setting of financial date

## Issue Letter of Intent

Select Letter of Intent File  No file chosen

e) Screenshot of Bid details page setting of financial date. This will not allow download of financial bids until crossing of set financial opening date setting.

**Company Name** : 2017-01-14, 20:21:39  
**Company Name** : JK company  
**Email Address** : bidder@gmail.com  
**Status** : current

**Uploaded Documents**

Letter of Technical Bid : 2017-01-14 15:36:12 [Download Now](#)  
Bid Security (Bank Guarantee) : 2017-01-14 15:36:54 [Download Now](#)  
Company Registration : 2017-01-14 15:37:06 [Download Now](#)  
VAT Registration : 2017-01-14 15:37:18 [Download Now](#)  
Tax Clearances Certificate : 2017-01-14 15:37:31 [Download Now](#)  
Power of Attorney of Bid signatory : 2017-01-14 15:37:42 [Download Now](#)  
Business Registration (Licence) Certificate : 2017-01-14 15:37:54 [Download Now](#)  
Bank Voucher for Cost of Bid Doc : 2017-01-14 15:38:07 [Download Now](#)  
Joint Venture Agreement : 2017-01-14 15:38:19 [Download Now](#)  
Qualification Information : 2017-01-14 15:38:34 [Download Now](#)  
Letter of Bid : 2017-01-14 15:38:44 Financial opening datetime 2017-01-1801:00:00  
Applicable Price Adjustment Table : 2017-01-14 15:38:57 Financial opening datetime 2017-01-1801:00:00  
Complete BoQ : 2017-01-14 15:39:11 Financial opening datetime 2017-01-1801:00:00

- f) Screenshot of Bid details page after crossing of financial opening date. This will allow buyer to download the financial document.

**Company Name** : 2017-01-14, 20:21:39  
**Company Name** : JK company  
**Email Address** : bidder@gmail.com  
**Status** : current

**Uploaded Documents**

Letter of Technical Bid : 2017-01-14 15:36:12 [Download Now](#)  
Bid Security (Bank Guarantee) : 2017-01-14 15:36:54 [Download Now](#)  
Company Registration : 2017-01-14 15:37:06 [Download Now](#)  
VAT Registration : 2017-01-14 15:37:18 [Download Now](#)  
Tax Clearances Certificate : 2017-01-14 15:37:31 [Download Now](#)  
Power of Attorney of Bid signatory : 2017-01-14 15:37:42 [Download Now](#)  
Business Registration (Licence) Certificate : 2017-01-14 15:37:54 [Download Now](#)  
Bank Voucher for Cost of Bid Doc : 2017-01-14 15:38:07 [Download Now](#)  
Joint Venture Agreement : 2017-01-14 15:38:19 [Download Now](#)  
Qualification Information : 2017-01-14 15:38:34 [Download Now](#)  
Letter of Bid : 2017-01-14 15:38:44 [Download Now](#)  
Applicable Price Adjustment Table : 2017-01-14 15:38:57 [Download Now](#)  
Complete BoQ : 2017-01-14 15:39:11 [Download Now](#)