

Government of Nepal
Ministry of Physical Infrastructure and Transport
Department of Roads
Asset Management, Contract Management and Quality Control Project (ACQMP)
Babarmahal, Kathmandu
Notice No: 02/071-72
Date of publication: 2071/09/27

Expression of Interest for Consulting Services

1. The Government of Nepal, Department of Roads, ACQMP, Babarmahal, invites EOI (Expressions of Interest) for the purpose of short listing of the qualified, eligible and experienced domestic Consulting Firms for the works listed in table below. The Standard EOI forms for each work will be available in Departments of Roads, ACQMP, Babarmahal, and Kathmandu. It can also be downloaded from the website : www.dor.gov.np.

S.No	Description of Works
1	Detailed Engineering Survey ,Design and Preparation of DPR of North-South Lokmarga , Hilsa - Simikot (Ch 28+500- 90+000)

2. The budget to this purpose has been allocated by the Government of Nepal (GON) for the fiscal year 2071/072.
3. Experienced, eligible and willing Consulting Firms are invited to submit their EOI, either alone or in joint venture with other firms. The EOI shall be submitted separately for above mentioned Works in a sealed envelope and must reach the ACQMP, DOR, Babarmahal Room No.226 no later than the office hours on the 15th day from the publication of this notice.

The interested consultant must provide following information in their Expression of Interest (EOI).

- a. Corporate registration
 - b. Registration with Professional Societies
 - c. Tax Clearance up to FY 070/71
 - d. VAT Registration
 - e. Years of Standing
 - f. Organizational profile in brief
 - g. General Experience (last 5 fiscal years)
 - h. Experience in similar projects (last 5 fiscal years)
 - i. Availability of Professional staff with suitable qualification.
 - j. Financial capabilities (annual turnover of last 5 fiscal years)
 - k. Equipment and facilities
4. The received EOI shall be subjected to evaluation criteria based on general experience, experience in similar works as well as available equipment and human resource and financial capabilities to produce a short list. Certified evidences of completion of GON or private funded projects as a corporate entity, individually or as one of the major companies with a legal association from concerned agencies of GON, only will be counted.
 5. In case the day of submission of the EOI falls on a public holiday, it shall then be submitted on the following working day. Only the shortlisted Consulting Firms shall be invited for RFP (Request for Proposal).
 6. ACQMP reserves the right to shortlist any or all of the Firms without assigning any reasons whatsoever. Further information or clarification can be obtained from ACQMP, DOR during office hours.

Project Manager



EXPRESSION OF INTEREST

Job: Detailed Engineering Survey, Design and Preparation of Detailed Project Report (DPR) of North-South Lokmarga, Hilsa - Simikot Road (Ch 28+500- 90+ 000)

Consulting Firm/Joint Venture

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.....

.....

Lead Consultant (in case of JV)

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Employer:

Government of Nepal

Ministry of Physical Infrastructure and Transport

Department of Roads

Asset Management, Contract Management and Quality Control Project (ACQMP)

Babarmahal, Kathmandu



**Expression of Interest for Consulting Services
For**

Detailed Engineering Survey, Design and Preparation of Detailed Project Report (DPR) of North-South Lokmarga, Hilsa - Simikot Road (Ch 28+500- 90+ 000)

I Introduction

The Department of Roads (DOR) invites Expression of Interest (EOI) from domestic Consulting Firm(s) for short listing to:

I. Detailed Engineering Survey, Design and Preparation of Detailed Project Report (DPR) of North-South Lokmarga, Hilsa - Simikot Road (Ch 28+500- 90+ 000)

II Criteria for Short listing

The eligibility and qualifying criteria are provided in Appendix I. The Request for Proposal (RFP) shall be provided only to the short listed Consulting Firms as and when required. The RFP for the said works shall be provided only for the stated work which the firms have indicated in their covering letter.

III Joint Venture

Consulting Firms can form a Joint Venture (JV) with **maximum three partners**, but a firm is not eligible to submit more than one EOI either as a single firm or as a member of a JV. Failing this the EOI of such firm(s) shall be rejected. The EOI must clearly mention the name of the leading firm.

IV Information about the Consulting Firms

The Consulting Firm(s) are required to complete the forms prescribed below. In case of a JV these forms are to be completed individually for each partner, in a sequential manner.

1) Financial Capacity

Annual turnover of the last 5 years. (The Financial Capacity will be assessed by the values of the Best 3 years within last 5 years.)

Fiscal year	Turnover (NRs)

Note: the above information must be supported by the notarized auditor's reports or Tax clearance certificates. The applicants are advised to indicate the best three years of turnovers. The values of the turnover of previous years will be adjusted according to the National Urban Consumer Price Indices.



2) General Experience of the Firm in civil engineering works during the last 5 years with contract amount more than Rs. 0.5 million.

S. N.	Name of the Project (Consulting services)	Name of the client	Contract Amount of Consulting Services (excluding VAT)	Year of Completion
1				
2				
3				
...				

The above information must be supported by notarized works completion certificates with clearly indicated contract amount.

3) Work Experience in Detailed Engineering Survey ,Design and preparation of DPR of roads (Road length more than 30 km) during the last 5 years.

S. N.	Name of the Project (Consulting services)	Name of the client	Year of Completion
1			
2			
3			
....			

The above information must be supported by notarized works completion certificates.

4) Office Equipment and Facilities

List office space, Survey equipment and Vehicles available with and owned by the firm(s). Lease or hire agreements/proposals **are not** accepted.

S. No	Office space/Equipment/Facilities	Quantities	Specifications/Remarks
1			
2			
3			
...			

Notes:

- I. Office space in square meters. Office with independent premises or independent block in a commercial complex is preferred.
- II. Only Total Stations are considered for evaluation.
- III. Notarized Ownership evidences are mandatory for survey equipments.

5) Manpower Resources

Resource persons and supporting staff working with the consulting firm.



S.N.	Resource person / administrative / support staff	Required minimum General Experience (Yrs.)	Name(s) of the person	Date of appointment
1	Team Leader(Highway/Transport Engineer)-1	15		
2	Geo-Technical Engineer/Geologist/Engineering Geologist- 1	5		
3	Hydrologist	5		
4	Transport Economist/Sociologist	5		
5	Environmentalist	5		
6.	Senior surveyor/Geodetic Engineer/Civil Engineer	5		

Notes:

- Provide bio-data of only the technical resource persons. The bio-data shall be signed in blue indelible ink by the respective personnel declaring the correctness of the information.

6) Adherence to Code of Ethics and Anti Corruption Policy

Provide the firms' commitment on Code of Ethics and Anti Corruption and their mechanism to monitor the adherence to these policies.



ELIGIBILITY AND QUALIFYING CRITERIA**Eligibility Criteria:**

- a. The firm must be registered in appropriate government office
- b. The firm must be registered in Value Added Tax (VAT) office
- c. Must submit evidence of Tax clearance for up to the fiscal year 2070/071
- d. Must commit to adhere to the code of ethics and anti-corruption policy

Qualifying Criteria:

- a. **Firm's Capacity** - **40 Points**
 - Financial Capacity – 10 points
 - resource personnel – 25 points
 - Office equipment and facilities – 5 points
- b. **Experience** - **60 Points**
 - General Experience of the Firm in Civil Engineering works - 20 Points
 - Detailed Engineering Survey & Design of roads (Road length more than 30 km) - 40 Points

Note: A successful firm or JV shall secure minimum 60% of the total points

