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Government of Nepal
Ministry of Physical Infrastructure and Transport
Department of Roads
Division Road Office

Khalanga, Jumla

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EXPRESSION OF INTEREST

The Government of Nepal, Department of Roads, Division Rod Office, Khalanga, Jumla invites Expression of Interest [EoI] for the preparation of Short Lists of the eligible, qualified and experienced domestic Consulting Firm [s] for **Detailed Engineering Survey, Design and Report Preparation of Nakche Lagna Mugu Gamgadi Road.**

Consulting Firm [s] willing to provide the services are here by invited to submit their "**Expression of Interest**"(EoI). The EoI Evaluation criteria, packages details and other requirements can also be downloaded from the website: www.dor.gov.np/notice.

The EoI shall be submitted in the sealed envelope and must reach the same address **no later than the working hour on 15th day of first publication of this notice.** In case the last day of submission of EoI falls on a public holiday, it shall be submitted on the following working day. Consulting Firms can form a joint venture (JV) with maximum 3 no. of firms. The EoI of short list must clearly mention the name of the leading firm with financial liabilities. Power of attorney/ authorization letter shall be submitted **separately** along with sealed EoI document.

The EoI shall include adequate information as per the evaluation criteria to demonstrate their qualification in the best manner. In case of missing document and certificate, no further justification and enquiry shall be entertained. Top six short listed consultants will be invited to submit their Technical and Financial proposal as per the request for proposal (RFP), to be provided to them at the later stage.

The Division Road office reserves the right to include or not to include any or all of the firms in the short list without assigning any reasons whatsoever. Further information or clarification can be obtained from the Department of Roads, Division Road office, Khalanga, Jumla during office hours.

Division Chief

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Detailed Engineering Survey, Design of Roads and Report preparation

FY:- 072/073

ELIGIBILITY AND QUALIFYING CRITERIA

Eligibility Criteria:

S No	Eligibility criteria	Compliance	Status
1	Corporate Registration	Yes/ No	Pass/ Fail
2	Tax Clearance of FY 071/ 072 / PAN certificate	Yes/ No	Pass/ Fail
3	VAT/PAN Registration	Yes/ No	Pass/ Fail
4	Year of Standing min. 5 year (At least one firm in case of JV)	Yes/ No	Pass/ Fail
5	JV Agreement in case of Firms in JV	Yes/ No	Pass/ Fail
6	Adherence to code of Ethics and Anti Corruption Policy	Yes/ No	Pass/ Fail

Note A: Consulting Firms can form a Joint Venture (JV). The EOI of Short List must clearly mention the name of the leading firm with financial liabilities.

Note B: Maximum no of JV Firms : Three

Note C: The same firm shall not be allowed to submit EoI individually and in JV for same package or different packages. Every JV shall be unique. ("Example 1: EOI for Firm A and Firm A JV Firm B" - Not Allowed) ("Example 2: EOI for Firm A JV with Firm B and Firm B JV with Firm C" - Not Allowed)

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Details of Qualifying Criteria

Description of Criteria	Marks out of 100	Minimum Marks to be obtained under each criteria
A) Financial Capacity of Firm	10	6
B) Experience of Firm	40	24
C) Availability of Required Professional Key Personnel	50	30

A) Financial Capacity of Firm

Maximum 10 Marks

Average Annual Turnover of best 3 year of last ten fiscal year	Marks
<NRs. 2000000.0	1
NRs. 2000000.0-7500000.0	3
NRs. 7500000.0-12500000.0	6
>NRs. 12500000	10

Note 1: The firm and/or JV shall have to submit Notary Public attested Tax Clearance Certificate of each fiscal year, supposed to be counted for EoI evaluation. Submission of Audit report or any another compiled tables shall not be considered for EoI evaluation. Notary Public signature shall be verified.

Note 2: In case of JV business, The firm and/or JV shall have to submit Notary Public attested Tax Clearance Certificate of each fiscal year along with the JV agreement of that business, supposed to be counted for EOI evaluation

Note 3: In case of JV, average annual turnover of the JV shall be evaluated taking account the % of Financial liability as stated in the JV Agreement for the EOI. If the JV agreement shall not clear about % of Financial liability, the marks for Financial Capacity shall be evaluated to Zero.

Note 4: For the evaluation of Financial capacity, Inflation Adjustment Factor shall be considered as per Appendix A

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Details of Qualifying Criteria

B) Experience of Firm/JV *Maximum 40 Marks*

B1) General Civil Engineering Experience *Maximum 10 Marks*

Work Experience	As Consultant
Completion of Civil Engineering related Service (Service Cost more than NRs. 5 Lakhs excluding VAT)	2.0 points for each job

B2) Specific Experience *Maximum 30 Marks*

Work Experience	As Consultant
Completion of work of "Detailed Engineering Survey and Design" or "DPR" or "Construction Survey ,Design and Supervision" of a Road (Road Length more than 30KM)	3.0 points for each job
Note 5: The services for Govt. of Nepal (GoN) organizations (Fully or Semi/Partially Owned) shall only be evaluated as firm/ JV experiences for the EOI. Any experience by the firm as "in association with" shall evaluate with only 25% mark of each service.	
Note 6: Any subletted Service for Govt. of Nepal (GoN) organizations (Fully or Semi/Partially Owned) by a firm or JV from another private firm/ JV shall not be evaluated as firm/JV experience for the EOI.	
Note 7: Any service experience older than 5 year (counted from the last date of submission of EOI) shall not be evaluated as firm/JV experience for the EOI. Each experience certificate shall clearly indicating the description of service, service amount (in/excluding VAT), date of completion.	

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Details of Qualifying Criteria

C) Availability of Required Professional Key Personnel *Maximum 50 Marks*

Professional Key Personnel	Maximum Marks	Minimum experience after Bachelor Degree	Education required	Marks for Specific Job Experience
Team Leader (Highway/Transport Engineer)	15	10	M.Sc. in Highway/Transportation/Engineering Civil	1 marks for each job
Geotechnical Engineer	10	7	M.Sc. in Geotechnical Engineering	1 marks for each job
Hydrologist	10	7	Water Resource/ Hydrology/ Hydraulics Engineering	1 marks for each job
Transport Economist/ Sociologist	10	7	M.A. In Economics/ Sociology	1 marks for each job
Civil Engineer	5	5	B.E. in Civil Engineering	1 marks for each job

Note 8: CV of each professional key professionals shall be submitted with signature of professional and authorized representative of the firm/ JV. The Signature shall be in Blue Ink. Scan signature, or signed in ink other than Blue Ink shall cause to rejection of CV for EOI evaluation

Note 9: Proposed professional key personnel shall not be repeated by the same firm/ JV and/ or another firm/ JV. In case of repetition of professional key personnel, the Unit shall ask via email the person for physical presence within seven days to declare him/herself the firm/ JV to whom he/ she shall want to be associated.

Note 10: CV of personnel's shall clearly mention his/ her e-mail address and mobile no.

Note 11: The firm/ JV shall have to submit the NEC registration certificate for engineer professionals (except: Transport Economist/ Sociologist)

Note 12: The firm/ JV shall also have to submit the any certificate as evidence of his/ her education (degree) as required above.

Clarification 1: For Team Leader, minimum road length with the specific job shall be the same as Firm Specific Work Experience (Road Length more than 40 km)