



नेपाल सरकार
भौतिक पुर्वाधार तथा यातायात मन्त्रालय

फोन नं. ०१४५७०४९७

फ्याक्स नं. ०१४५७३०९२

सडक विभाग
हेभी इन्भेष्टमेन्ट डिभिजन

मिडिलेन्ड फाउन्डेसन
हेभी इन्भेष्टमेन्ट डिभिजन

दररेट उपलब्ध गराउने सम्बन्धि सूचना

सूचना नं. HEDKTM/DP/082-083/36

(प्रकाशित मिति २०८२।११।१२)

यस डिभिजनमा मर्मतका लागि आएका Ford Ranger Pick Up को लागि स्पेयर पार्टस खरिद तथा मर्मत सभार गर्नु पर्ने भएको हुँदा कार्यालयमा सूचीकृत भएका सम्बन्धित आपूर्तिकर्ताहरु र सूचीकृत नभएका सम्बन्धित आपूर्तिकर्ताहरु लाई समेत व्यवसाय दर्ता सम्बन्धि प्रमाणपत्र, कर चुक्ताको प्रमाणपत्र, प्यान/भ्याट दर्ता लगायतका आवश्यक कागजात सहित सूचीकृत हुन निवेदन सहित २०८२।११।१४ गते कार्यालय समय भित्र यसै साथ संलग्न Standard Bidding Document मा दररेट भरी उपलब्ध गराई दिनु हुन यो सूचना प्रकाशित गरिएको छ ।

खरिद इकाई प्रमुख

खरिद इकाई प्रमुख

STANDARD BIDDING DOCUMENT



Procurement of Goods Direct Purchase

HEDKTM/DP/082-083/36

Issued by:
Department Of Road
Heavy Equipment Division,
Minbhawan, Kathmandu

[Handwritten Signature]
खरिद इकाई प्रमुख

F/Y 2082/083

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Section I. Invitation for Direct Purchase (IDP)

Name of Supplier/Bidder :

Address of the Supplier:

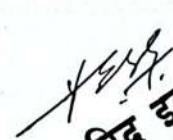


1. The *DOR, Heavy Equipment Division, Minbhawan, Kathmandu* invites Priced Quotations for the supply, delivery and installation of *Spare Parts & Repair Of Ford Ranger Pick Up* as detailed in attached Specifications and the Schedule of Requirements provided herein.
2. The Price Quotation submitted by the Bidder shall comprise the following:
 - a. Quotation and Price Schedules
 - b. Schedule of Requirements
 - c. Technical Specifications
3. Priced Quotations must be submitted to the office of *DOR, Heavy Equipment Division, Minbhawan, Kathmandu* on or before *2082/11/14* during office hours.
4. The Bidder shall indicate on the Price Schedule the unit prices (where applicable) and total price of the goods to be supplied under the contract. All duties, taxes and other levies payable by the Supplier/Bidder under the contract shall be included in the rates, prices and total Bid Price submitted by the Bidder.
5. Price quoted by the Bidder shall remain fixed and valid until completion of the Contract Performance and will not be subject to variation in any account.
6. Submitted Priced Quotations must remain valid for a period of *21 days* after the deadline for submission date.
7. The Bidder shall furnish, as part of its bid, documents establishing the Supplier's/ Bidder's eligibility to bid and qualification to perform the contract if the bid is accepted. Documents to establish such eligibility shall be but not limited to the following:
 - a) Up to date Firm/Company Registration Certificate
 - b) VAT and PAN Registration Certificates
 - c) Tax Clearance Certificate or Submission of Tax Returns up to 081/082
 - d) Manufacturer's Authorization Certificate ,if required
8. The goods supplied under this contract shall confirm to the Schedule of Requirements and the standards mentioned in the Technical Specification.
9. If the last date of purchasing, submission and opening falls on a government holiday then the next working day shall be considered the last day.
10. The Purchaser reserves the right to accept or reject the Sealed Quotations without assigning any reason, whatsoever.

Yours sincerely

Pradeep Kumar Shrestha
Procurement Unit Chief

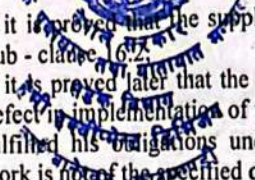
Name of the Purchaser : *DOR, Heavy Equipment Division,*
Address of the Purchaser : *Minbhawan, Kathman*


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Section II. Conditions of Contract


1. **Definitions** 1.1 In this contract, the following terms shall be interpreted as indicated:
- "The Contract" means the agreement entered into between the Purchaser and the Supplier, as recorded in the Contract Form Signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein;
 - "The Contract Price" means the price payable to the Supplier under the contract for the full and proper performance of its contractual obligation;
 - "The Goods" means Equipment and related Accessories and spare-parts or any other materials which the Supplier is required to supply to the Purchaser under the contract;
 - "Services" means services ancillary to the supply of the goods such as transportation and insurance including the installation, commissioning and the operational and maintenance training of the supplied equipment.
 - "The Purchaser" means the procuring entity purchasing the goods;
 - "The Supplier" means the organization supplying the goods and services under this contract.
2. **Technical Specification** 2.1 The goods supplied under this contract shall confirm to the standards mentioned in the Technical Specification.
3. **Patent Right** 3.1 The Supplier shall indemnify the Purchaser against all third-party claims of infringement of patent, trademark or industrial design rights arising from use of goods or any part thereof in the Purchaser's country.
4. **Inspection and Tests** 4.1 The Purchaser or its Representative shall have the right to inspect and/or test the goods to confirm their conformity to the Technical Specification and the quality of performance after the supply and delivery of good to the Purchaser's premises.
5. **Packing** 5.1 The Supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transmit to their final destination as indicated in the contract.
- 5.2 The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit and open storage.
- 5.3 The packing, marking and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided in accordance with international standard and practice.
6. **Delivery of Goods** 6.1 Delivery of the goods shall be made by the Supplier in accordance with the terms specified by the Purchaser in its Schedule of Requirements.

7. **Payment**
- 7.1 Payment of the goods supplied shall be made in Nepali Rupees after the delivery and installation and commissioning of goods to the satisfaction of the Purchaser.
- 7.2 Payment shall be made within fifteen (15) days of receipt of the goods and upon submission of claim supported by the acceptance certificate issued by the Purchaser.
8. **Prices**
- 8.1 Prices charged by the Supplier for goods delivered under the contract shall not vary from the prices quoted by the Supplier in its price quotation.
9. **Insurance**
- The Purchaser will be responsible for taking out any appropriate insurance coverage.
10. **Governing Language**
- 10.1 The Governing Language shall be: Nepali or English
11. **Applicable Law**
- 11.1 The applicable law shall be Laws of Nepal.
12. **Notices**
- 12.1 Purchaser's address for notice purposes: *HED Minbhawan, Kathmandu*
- 12.2 Supplier's address for notice purposes:
13. **Taxes and Duties**
- 13.1 The Supplier shall be entirely responsible for all taxes, duties, licence fees and other such levies imposed by the GON.
14. **Operation, Maintenance and Spare-parts Manuals**
- 14.1 The successful Supplier shall supply 2 copies of manufacturer's operation, maintenance and spare-part manuals of the goods (Equipment).
15. **Conduct of Suppliers**
- 15.1 The Supplier shall be responsible to fulfil his obligations as per the requirement of the Contract Agreement, Bidding documents, GON's Procurement Act and Regulations.
- 15.2 The Supplier shall not carry out or cause to carry out the following acts with an intention to influence the implementation of the procurement process or the procurement agreement :
- give or propose improper inducement directly or indirectly,
 - distortion or misrepresentation of facts
 - engaging or being involved in corrupt or fraudulent practice
 - interference in participation of other prospective bidders.
 - coercion or threatening directly or indirectly to impair or harm, any party or the property of the party involved in the procurement proceedings,
 - collusive practice among bidders before or after submission of bids for distribution of works among bidders or fixing artificial/uncompetitive bid price with an intention to deprive the Purchaser the benefit of open competitive bid price..
 - contacting the Purchaser with an intention to influence the Purchaser with regards to the bid or interference of any kind in examination and evaluation of the bids during the period after opening of bids up to the notification of award of contract
16. **Blacklisting Supplier**
- 16.1 The GON, Public Procurement and Monitoring Office (PPMO) may blacklist a Supplier for his conduct up to three years on the following grounds and seriousness of the act committed by the supplier:

- 
- a. if it is proved that the supplier committed acts pursuant to the Sub - clause 16.2.
 - b. if it is proved later that the supplier had committed substantial defect in implementation of the contract or had not substantially fulfilled his obligations under the contract or the completed work is not of the specified quality as per the contract ,
 - c. if convicted by a court of law in a criminal offence which disqualifies the supplier from participating in the contract.

16.2 A Supplier declared blacklisted and ineligible by the GON shall be ineligible to bid for a contract during the period of time determined by PPMO.

- 17. Dispute Resolution** 17.1 Any dispute arising out of the Contract, which cannot be amicably settled between the parties, shall be referred to adjudication.


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Section III. Schedule of Requirements

The delivery schedule expressed as days/weeks/months from the date of purchase order or the date of delivery to the final destination where the Goods is required to be delivered.

S.N.	Description	Quantity	Unit	Place of Delivery	Delivery schedule days/weeks/months from _____ ¹
1	Piston	1	Set	Heavy Equipment Division Minbhawan, Kathmandu	3 days from the date of purchase order
2	Piston Ring	1	Set		
3	Piston Liner	1	Set		
4	Main & Connecting Bearing	1	Set		
5	CR Bush	1	Set		
6	Thrust Washer	1	Set		
7	Engine Valve	1	Set		
8	Valve Guide	1	Set		
9	Valve Seat	1	Set		
10	Head Gasket	1	Nos		
11	Gasket Kit	1	Set		
12	Timing Kit	1	Set		
13	Liquid Gasket	3	Nos		
14	Head Cement	2	Nos		
15	Chamber Nut	1	Nos		
16	Pilot Bearing	1	Nos		
17	Gear Leaver Mounting	2	Nos		
18	Gear Lever Kit	1	Set		
19	Coolant Reserve Tank	1	Nos		
20	Crank Sensor Bracket	1	Nos		
21	Crank Oil Seal RR	1	Nos		
22	Crank Oil Seal FR	1	Nos		
23	Front Bumper	1	Nos		
24	Engine Head	1	Nos		
25	Front Bumper Bracket	2	Nos		
26	Rear Bumper Bracket	2	Nos		
27	Show Grill (Steel Chrome)	1	Nos		
28	Head Light Bulb	2	Set		
29	Fog Light	2	Set		
30	Door Pad Lock	56	Nos		
31	Fender Lock	32	Nos		
32	Nut/Bolt & Washer	62	Set		

¹ 30The Purchaser must specify here the date from which the delivery schedule will start. That date should be either the date of contract award, or the date of contract signature. The DP Form should include only a cross-reference to this Schedule.

Section V. Sample Forms

33	Hose Pipe Clip	6	Set
34	Wiper Blade	4	Set
35	Silicone Tube	4	Set
36	Head Light Bracket	2	Nos
37	Ripit Lock	2	Nos
38	Dala Kabja Repair	2	Set
39	Door Kabja Pin Bush Lathe Repair & Fitting	8	Nos
40	Radiator Servicing	1	Set
41	Flywheel Lathe Turning	1	Set
42	Wiring Line Repair & Computer Diagnosis	1	Set
43	Mechanical Wages	1	Set
44	Spandle Bush Hydraulic Press Lathe Wages	4	Nos
45	Calliper Pin Bush Repair	1	Set
46	Bed Liner Opening Lock Repair & Fitting	1	Set
47	Gear Lever Bush Lathe Setting	1	Set
48	Glass Machine Repair & Servicing Charge	4	Set
49	Engine Block Tikki Lathe Repair & Setting	3	Nos
50	Glass Up down Motor Repair	1	Set
51	Dalla Lock Repair	1	Set
52	All Glass Cleaning Charge	1	Set
53	Head Light Plastic Welding & Repair	2	Nos

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Section IV. Technical Specifications

Number	Description	Technical Specification (if any)	Offered/ Compliance	Remarks
1	Piston			
2	Piston Ring			
3	Piston Liner			
4	Main & Connecting Bearing			
5	CR Bush			
6	Thrust Washer			
7	Engine Valve			
8	Valve Guide			
9	Valve Seat			
10	Head Gasket			
11	Gasket Kit			
12	Timing Kit			
13	Liquid Gasket			
14	Head Cement	For Ford Ranger Pick Up २.२		
15	Chamber Nut			
16	Pilot Bearing			
17	Gear Leaver Mounting			
18	Gear Lever Kit			
19	Coolant Reserve Tank			
20	Crank Sensor Bracket			
21	Crank Oil Seal RR			
22	Crank Oil Seal FR			
23	Front Bumper			
24	Engine Head			
25	Front Bumper Bracket			
26	Rear Bumper Bracket			
27	Show Grill (Steel Chrome)			
28	Head Light Bulb			
29	Fog Light			
30	Door Pad Lock			
31	Fender Lock			
32	Nut/Bolt & Washer			
33	Hose Pipe Clip			
34	Wiper Blade			
35	Silicone Tube			
36	Head Light Bracket			
37	Ripit Lock			

खरिद इकाई प्रमुख

1. Price Quotation and Price Schedules

Date:

To: DOR, Heavy Equipment Division, Mithbawga, Kalyandurg

Gentlemen and/or Ladies:



Having examined the Direct Purchase (DP) documents, we the undersigned, offer to supply and deliver in conformity with the said DP documents for the sum of.....(In figures).....(In words) or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Price Quotation.

We undertake, if our Price Quotation is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by this price Quotation for a Period of 21 days from the last date fixed for submission of the Price Quotation..

Until a formal Contract is prepared and executed, this Price Quotation, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any Price Quotation you may receive.

Dated this _____ day of _____ 20_____.

[signature]

[in the capacity of]

Duly authorized to sign Price Quotation for and on behalf of _____


S. S. Srinivas
ಖರಿದ ಇಕಾರ್ಡ್ ಪ್ರಮುಖ

2. Price Schedule

Name of Supplier _____ Page . of _____

1	2	3	4	5	6	7
Item	Description	Quantity	Unit	Unit price (Site Delivery)	Total price per item (cols. 3 x 5)	Remarks
1	Piston	1	Set			
2	Piston Ring	1	Set			
3	Piston Liner	1	Set			
4	Main & Connecting Bearing	1	Set			
5	CR Bush	1	Set			
6	Thrust Washer	1	Set			
7	Engine Valve	1	Set			
8	Valve Guide	1	Set			
9	Valve Seat	1	Set			
10	Head Gasket	1	Nos			
11	Gasket Kit	1	Set			
12	Timing Kit	1	Set			
13	Liquid Gasket	3	Nos			
14	Head Cement	2	Nos			
15	Chamber Nut	1	Nos			
16	Pilot Bearing	1	Nos			
17	Gear Leaver Mounting	2	Nos			
18	Gear Lever Kit	1	Set			
19	Coolant Reserve Tank	1	Nos			
20	Crank Sensor Bracket	1	Nos			
21	Crank Oil Seal RR	1	Nos			
22	Crank Oil Seal FR	1	Nos			
23	Front Bumper	1	Nos			
24	Engine Head	1	Nos			
25	Front Bumper Bracket	2	Nos			
26	Rear Bumper Bracket	2	Nos			
27	Show Grill (Steel Chrome)	1	Nos			
28	Head Light Bulb	2	Set			
29	Fog Light	2	Set			
30	Door Pad Lock	56	Nos			
31	Fender Lock	32	Nos			
32	Nut/Bolt & Washer	62	Set			
33	Hose Pipe Clip	6	Set			
34	Wiper Blade	1	Set			
35	Silicone Tube	4	Set			
36	Head Light Bracket	2	Nos			
37	Ripit Lock	22	Nos			
38	Dala Kabja Repair Cost	2	Set			
39	Door Kabja Pin Bush Lathe Repair & Fitting Cost	8	Nos			
40	Radiator Servicing Cost	1	Set			

41	Flywheel Lathe Turning Cost		Set			
42	Wiring Line Repair & Computer Diagnosis Cost		Set			
43	Mechanical Wages Cost		Set			
44	Spandle Bush Hydraulic Press Lathe Wages Cost		Nos			
45	Calliper Pin Bush Repair Cost		Set			
46	Bed Liner Opening Lock Repair & Fitting Cost		Set			
47	Gear Lever Bush Lathe Setting Cost	1	Set			
48	Glass Machine Repair & Servicing Charge	4	Set			
49	Engine Block Tikki Lathe Repair & Setting Cost	3	Nos			
50	Glass Up down Motor Repair Cost	1	Set			
51	Dalla Lock Repair Cost	1	Set			
52	All Glass Cleaning Charge	1	Set			
53	Head Light Plastic Welding & Repair Cost	2	Nos			
Total Amount						
Add 13% Value Added Tax						
Total Including VAT						

Total Price(in words)

Signature of Bidder _____

Note: In case of discrepancy between unit price and total, the unit price shall prevail

[Handwritten Signature]
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3. Form of Agreement



[Handwritten signature]
डा. ई. का. प्रमुख

THIS AGREEMENT made the _____ 20____ DOR, *डा. ई. का. प्रमुख* Equipment Division, Minbhawan, Kathmandu (hereinafter called "the Purchaser") of the one part and (name of supplier) of [address of Supplier] (hereinafter called "the Supplier") of the other part:

WHEREAS the Purchaser invited Priced Quotation for certain goods and ancillary services, viz., supply, delivery and installation of and has accepted a Price Quotation by the Supplier for the supply of those goods and services in the sum of [contract price in words and figures] (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - a. Price Quotation Form and the Price Schedule submitted by the Supplier;
 - b. The Schedule of Requirements;
 - c. The Technical Specifications;
 - d. The Conditions of Contract; and
 - e. The Purchaser's Notification of Award.
3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

On behalf of the Purchaser

On behalf of the Supplier

Name:

Name:

Designation:

Designation:

Sign:

Sign:

Seal:

Seal: