

नेपाल सरकार
भौतिक पूर्वाधार तथा यातायात मन्त्रालय
सडक विभाग
हेभी इक्वीपमेन्ट डिभिजन, बुटवल ।

बिषय:- दररेट सहित प्रस्ताव उपलब्ध गराउने सम्बन्धि सूचना

(प्रकाशित मिति :- २०८०/०२/३१)

यस डिभिजन अन्तरगत संचालनमा रहेका Ford Ranger 3.2 Double Cab Pick-Up हरुको लागी Spare Parts आवश्यक परेको हुँदा यस कार्यालयमा सूचीकृत भएका सम्बन्धित आपूर्तिकर्ताहरु तथा सूचिकृत नभएका सम्बन्धित आपूर्तिकर्ताहरुलाई समेत व्यवसाय दर्ता सम्बन्धि प्रमाणपत्र, कर चुक्ताको प्रमाणपत्र, प्यान/भ्याट दर्ता लगायतका सूचिकृत हुनका लागी आवश्यक कागजातहरु सहित छिटो प्राप्त हुन सक्ने माध्यमबाट सूचना प्रकाशित भएको मितिबाट ७ (सात) दिनभित्र आवश्यक कागजात सहित यसै सूचना साथ संलग्न फर्म भरी दररेट उपलब्ध गराइदिनुहुन यो सूचना प्रकाशित गरिएको छ ।


खरिद इकाई प्रमुख
नविन घिमिरे
मेकानिकल इन्जिनियर


मेकानिकल इन्जिनियर



STANDARD BIDDING DOCUMENT

Procurement of Goods Direct Purchase

Issued by:
Department of Road
Heavy Equipment Division,
Butwal, Rupandehi

F/Y 2079/80

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Introduction and Instructions

Introduction

1. This Standard Bidding Documents has been prepared by Government of Nepal (GON), Public Procurement Monitoring Office (PPMO) for use in the public procurement of goods through Direct Purchase. This SBD is to be used for procurement of goods up to the value of Rs.0.15 million.
2. This Introduction and Instruction part of the SBD should not be incorporated into the bidding documents of Public Entities (PEs) that may be issued to the Supplier as a part of bid documents. This part is only for the use of Purchaser in order to prepare a proper bidding document.
3. If any provision of this document is inconsistent with Public Procurement Act (PPA), 2063 or Public Procurement Regulations (PPR), 2064, the provision of this document shall be void to the extent of such inconsistency and the provision of PPA and PPR shall prevail.

Address of the Supplier:

- Yours sincerely,

Name of the Purchaser: **DOR, Heavy Equipment Division**
Address of the Purchaser: **Butwal, Rupandehi**

Section II. Conditions of Contract

1. Definitions

1.1 In this contract, the following terms shall be interpreted as indicated:

- a. "The Contract" means the agreement entered into between the Purchaser and the Supplier, as recorded in the Contract Form Signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein;
- b. "The Contract Price" means the price payable to the Supplier under the contract for the full and proper performance of its contractual obligation;
- c. "The Goods" means Equipment and related Accessories and spare-parts or any other materials which the Supplier is required to supply to the Purchaser under the contract;
- d. "Services" means services ancillary to the supply of the goods such as transportation and insurance including the installation, commissioning and the operational and maintenance training of the supplied equipment.
- e. "The Purchaser" means the procuring entity purchasing the goods;
- f. "The Supplier" means the organization supplying the goods and services under this contract.

2. Technical Specification

2.1 The goods supplied under this contract shall confirm to the standards mentioned in the Technical Specification.

3. Patent Right

3.1 The Supplier shall indemnify the Purchaser against all third-party claims of infringement of patent, trademark or industrial design rights arising from use of goods or any part thereof in the Purchaser's country.

4. Inspection and Tests

4.1 The Purchaser or its Representative shall have the right to inspect and/or test the goods to confirm their conformity to the Technical Specification and the quality of performance after the supply and delivery of good to the Purchaser's premises.

5. Packing

5.1 The Supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transmit to their final destination as indicated in the contract.

5.2 The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit and open storage.

5.3 The packing, marking and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided in accordance with international standard and practice.

6. Delivery of Goods

6.1 Delivery of the goods shall be made by the Supplier in accordance with the terms specified by the Purchaser in its Schedule of Requirements.

7. Warranty

- 7.1 The Supplier warrants that all the goods supplied under the contract shall fully comply with the specification laid down in the contract.
- 7.2 The warranty shall remain valid for one year after the goods have been delivered to the final destination indicated in the contract, and accepted by the Purchaser after installation and commissioning of equipment by the Supplier.
- 7.3 The Purchaser shall promptly notify the Supplier in writing of any claims arising under this warranty.
- 7.4 Upon receipt of such notice, the Supplier shall, with all reasonable speed, replace the defective goods without cost to the Purchaser. The Supplier will be entitled to remove, at its own risk and cost, the defective goods.

8. Payment

- 8.1 Payment of the goods supplied shall be made in Nepali Rupees after the delivery and installation and commissioning of goods to the satisfaction of the Purchaser.
- 8.2 Payment shall be made within fifteen (15) days of receipt of the goods and upon submission of claim supported by the acceptance certificate issued by the Purchaser.

9. Prices

- 9.1 Prices charged by the Supplier for goods delivered under the contract shall not vary from the prices quoted by the Supplier in its price quotation.

10. Insurance

The Purchaser will be responsible for taking out any appropriate insurance coverage.

11. Governing Language

- 11.1 The Governing Language shall be: Nepali or English

12. Applicable Law

- 12.1 The applicable law shall be Laws of Nepal.

13. Notices

- 13.1 Purchaser's address for notice purposes: **Butwal, Rupandehi**
- 13.2 Supplier's address for notice purposes:

14. Taxes and Duties

- 14.1 The Supplier shall be entirely responsible for all taxes, duties, licence fees and other such levies imposed by the GoN.

15. Conduct of Suppliers

16.1 The Supplier shall be responsible to fulfil his obligations as per the requirement of the Contract Agreement, Bidding documents, GoN's Procurement Act and Regulations.

- 16.2 The Supplier shall not carry out or cause to carry out the following acts with an intention to influence the implementation of the procurement process or the procurement agreement:
- Give or propose improper inducement directly or indirectly,
 - Distortion or misrepresentation of facts
 - Engaging or being involved in corrupt or fraudulent practice
 - Interference in participation of other prospective bidders.
 - Coercion or threatening directly or indirectly to impair or harm, any party or the property of the party involved in the procurement proceedings,
 - Collusive practice among bidders before or after submission of bids for distribution of works among bidders or fixing artificial/uncompetitive bid price with an intention to deprive the Purchaser the benefit of open competitive bid price.
 - Contacting the Purchaser with an intention to influence the Purchaser with regards to the bid or interference of any kind in examination and evaluation of the bids during the period after opening of bids up to the notification of award of contract

16. Blacklisting Supplier

- 17.1 The GoN, Public Procurement and Monitoring Office (PPMO) may blacklist a Supplier for his conduct up to three years on the following grounds and seriousness of the act committed by the supplier:
- If it is proved that the supplier committed acts pursuant to the Sub - clause 16.2,
 - If it is proved later that the supplier had committed substantial defect in implementation of the contract or had not substantially fulfilled his obligations under the contract or the completed work is not of the specified quality as per the contract,
 - If convicted by a court of law in a criminal offence which disqualifies the supplier from participating in the contract.

17.2 A Supplier declared blacklisted and ineligible by the GoN shall be ineligible to bid for a contract during the period of time determined by PPMO.

17. Dispute Resolution

- 18.1 Any dispute arising out of the Contract, which cannot be amicably settled between the parties, shall be referred to adjudication.

Section III. Schedule of Requirements

The delivery schedule expressed as days/weeks/months stipulates hereafter a delivery date which is the date of delivery to the final destination where the Goods is required to be delivered.

Vehicle Type: Double Cab Pick-Up

Make: Ford

Model: Ranger 3.2

CC. 3198

Number	Description of Spare Parts	Quantity	Offer Specification by Bidder		
			Place of Delivery	Specification of Spare Parts	Delivery schedule days/weeks/months from.....
1	Upper Arm Bush	8 Nos.	Heavy Equipment Division, Rupandehi, Butwal. Bidder's response:	Name of Mfd. Company:	Within 2 weeks from the date of agreement. Bidder's response:
2	Lower Arm Bush	8 Nos.		Mfd. Year:	
3	Ball Joint (Lower)	2 Nos.		Country of Origin:	
4	Ball Joint (Upper)	2 Nos.			
5	Link Rod (LH & RH)	2 Set.			
6	D- Bush	2 Nos.			
7	Inner Axle Boot (LH & RH) With Clamp	2 Nos.			
8	Outer Axle Boot (LH & RH) With Clamp	2 Nos.			
9	Shocker Bush	4 Nos.			
10	Upper Arm Assy. (LH & RH)	2 Nos.			
11	Brake Shoe (Drum Brake)	2 Set.			
12	Leaf Spring Bush (Metal)	4 Nos.			
13	Leaf Spring Bush (Rubber) Big	4 Nos.			
14	Leaf Spring Bush (Rubber) Small	4 Nos.			
15	Oil Filter	4 Nos.			
16	Brake Master Cylinder	1 No.			
17	Fuel Filter	4 Nos.			

18	Air Filter	4 Nos.			
19	Axle Oil Seal (4 Wheel Differential) Front	2 Nos.			
20	Cross (Propeller Shaft)	2 Nos.			
21	Release Bearing with Adopter	1 No.			
22	Clutch Plate	1 No.			
23	Pressure Plate	1 No.			
24	Rear Wheel Cylinder (LH & RH)	4 Nos.			
25	Front Strut (Left)	2 Nos.			
26	Front Strut (Right)	2 Nos.			
27	Rear Shock Absorber	4 Nos.			
28	Fan Belt	2 Nos.			
29	Clutch Master Cylinder	1 No.			
30	Tie Rod End (L+R)	2 Set.			
31	AC Filter	4 Nos.			
32	Wheel nut	20 Nos.			
33	Front Bumper Bound Rubber	6 Nos.			

Section IV. Technical Specifications

Spare Parts Must Be Specified According to the Vehicle Given Below.

- Vehicle Type: Double Cab Pick-Up
- Make: Ford
- Model: Ranger 3.2
- CC: 3198

Note: Only Genuine and Quality Spare Parts will be Accepted.

Section V. Sample Forms

1. Price Quotation and Price Schedules

Date:

To:

Gentlemen and/or Ladies:

Having examined the Direct Purchase (DP) documents, we the undersigned, offer to supply, deliver and install (Spare Parts of Ford Ranger 3.2 Double Cab Pick-Up) in conformity with the said DP documents for the sum of Rs *Including VAT* or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Price Quotation.

We undertake, if our Price Quotation is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by this price Quotation for a Period of **7 days** from the last date fixed for submission of the Price Quotation.

Until a formal Contract is prepared and executed, this Price Quotation, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any Price Quotation you may receive.

Dated thisday of 20.....

.....
[Signature]

.....
[In the capacity of]

Duly authorized to sign Price Quotation for and on behalf of.....

Section VI. Price Schedule

Name of Supplier Page.....of

1	2	3	4	5	6	7
Item	Description	Unit	Quantity	Unit price (Site Delivery)	Total price per item (cols. 4 x 5)	Remarks
1.	Upper Arm Bush	Nos.	8			
2.	Lower Arm Bush	Nos.	8			
3.	Ball Joint (Lower)	Nos.	2			
4.	Ball Joint (Upper)	Nos.	2			
5.	Link Rod (LH & RH)	Set.	2			
6.	D- Bush	Nos.	2			
7.	Inner Axle Boot (LH & RH) With Clamp	Nos.	2			
8.	Outer Axle Boot (LH & RH) With Clamp	Nos.	2			
9.	Shocker Bush	Nos.	4			
10.	Upper Arm Assy. (LH & RH)	No.	2			
11.	Brake Shoe (Drum Brake)	Set.	2			
12.	Leaf Spring Bush (Metal)	Nos.	4			
13.	Leaf Spring Bush (Rubber) Big	Nos.	4			
14.	Leaf Spring Bush (Rubber) Small	Nos.	4			
15.	Oil Filter	Nos.	4			
16.	Brake Master Cylinder	No.	1			
17.	Fuel Filter	Nos.	4			
18.	Air Filter	Nos.	4			
19.	Axle Oil Seal (4 Wheel Differential) FR.	Nos.	2			
20.	Cross (Propeller Shaft)	Nos.	2			
21.	Release Bearing with Adopter	No.	1			
22.	Clutch Plate	No.	1			
23.	Pressure Plate	No.	1			
24.	Rear Wheel Cylinder (LH & RH)	Nos.	4			
25.	Front Strut (Left)	Nos.	2			
26.	Front Strut (Right)	Nos.	2			
27.	Rear Shock Absorber	Nos.	4			
28.	Fan Belt	Nos.	2			
29.	Clutch Master Cylinder	No.	1			
30.	Tie Rod End (L+R)	Set.	2			
31.	AC Filter	Nos.	4			
32.	Wheel nut	Nos.	20			
33.	Front Bumper Bound Rubber	Nos.	6			
Total Amount						
Add 13% Value Added Tax						
Total Including With VAT						

Total Price In Words:

Signature of Bidder _____

Note: In case of discrepancy between unit price and total, the unit price shall prevail

3. Form of Agreement

THIS AGREEMENT made on _____ day of _____ 20____ between **DoR, Heavy Equipment Division, Butwal, Rupandehi** (hereinafter called "the Purchaser") of the one part and _____ of (hereinafter called "the Supplier") of the other part:

WHEREAS the Purchaser invited Priced Quotation for certain goods and ancillary services, viz, (Spare Parts Of Ford Ranger 3.2 Double Cab Pick-Up) and has accepted a Price Quotation by the Supplier for the supply of those goods and services in the sum of Rs _____ (here in after called "the Contract Price").

NOW THIS AGREEMENT WITNESSED AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - a. Price Quotation Form and the Price Schedule submitted by the Supplier;
 - b. The Schedule of Requirements;
 - c. The Technical Specifications;
 - d. The Conditions of Contract; and
 - e. The Purchaser's Notification of Award.
3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

On behalf of the Purchaser

Name:

Designation:

Sign:

Seal:

On behalf of the Supplier

Name:

Designation:

Sign:

Seal: