

नेपाल सरकार
भौतिक पूर्वाधार तथा यातायातमन्त्रालय
सडकविभाग
हेमि इक्वीप्मेन्ट डिभिजन,
बुटवल, रुपन्देही,

दररेट सहित प्रस्ताव उपलब्ध गराउने सम्बन्धि सुचना

(प्रकाशितमिति :- २०८०/११/०२)

यस डिभिजन अन्तर्गत संचालित **Sakai Pneumatic Roller** को मर्मत संभार गर्नुपर्ने भएको हुँदा यस कार्यालयमा सूचीकृत भएका सम्बन्धित आपूर्तिकर्ताहरु तथा सूचिकृत नभएका सम्बन्धित आपूर्तिकर्ताहरुलाई समेत व्यवसाय दर्ता सम्बन्धि प्रमाणपत्र, करचुक्ताको प्रमाणपत्र, प्यान/भ्याट दर्ता लगायतका आवश्यककागजातहरु सहित छिटो प्राप्तहुन सक्ने माध्यमबाट सुचना प्रकाशित भएको मितिबाट ७ (सात) दिन भित्र दर रेट सहित प्रस्ताव उपलब्ध गराइदिनुहुन यो सुचना प्रकाशित गरिएको छ ।

७/११
खरिद इकाई प्रमुख
मेकानिकल इन्जिनियर



STANDARD BIDDING DOCUMENT

612.
मेकानिकल इन्जिनियरिंग

Procurement of Goods Direct Purchase

HEDBTL/DP/080-081/01

Issued by:
Department of Road
Heavy Equipment division
Rupendehi, Butwal

F/Y- 2080/81

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Introduction and Instructions

Introduction

1. This Standard Bidding Documents has been prepared by Government of Nepal (GON), Public Procurement Monitoring Office (PPMO) for use in the public procurement of goods through Direct Purchase. This SBD is to be used for procurement of goods up to the value of Rs. 1.00 million.
2. This Introduction and Instruction part of the SBD should not be incorporated into the bidding documents of Public Entities (PEs) that may be issued to the Supplier as a part of bid documents. This part is only for the use of Purchaser in order to prepare a proper bidding document.
3. If any provision of this document is inconsistent with Public Procurement Act (PPA), 2063 or Public Procurement Regulations (PPR), 2064, the provision of this document shall be void to the extent of such inconsistency and the provision of PPA and PPR shall prevail.

Section I. Invitation for Direct Purchase (IDP)

Name of Supplier/Bidder

Address of the Supplier

1. The **DOR, Heavy Equipment Division, Rupendehi, Butwal** invites Priced Quotations for the supply, delivery and installation of **Maintenance of Sakai Pneumatic Roller** as detailed in attached Specifications and the Schedule of Requirements provided herein.
2. The Price Quotation submitted by the Bidder shall comprise the following:
 - a. Quotation and Price Schedules
 - b. Schedule of Requirements
 - c. Technical Specifications
3. Priced Quotations must be submitted to the office of **DOR, Heavy Equipment Division, Rupendehi, Butwal** on or before **[2080/11 / 08]** during office hours.
4. The Bidder shall indicate on the Price Schedule the unit prices (where applicable) and total price of the goods to be supplied under the contract. All duties, taxes and other levies payable by the Supplier/Bidder under the contract shall be included in the rates, prices and total Bid Price submitted by the Bidder.
5. Price quoted by the Bidder shall remain fixed and valid until completion of the Contract Performance and will not be subject to variation in any account.
6. Submitted Priced Quotations must remain valid for a period of **21 days** after the deadline for submission date.
7. The Bidder shall furnish, as part of its bid, documents establishing the Supplier's/ Bidder's eligibility to bid and qualification to perform the contract if the bid is accepted. Documents to establish such eligibility shall be but not limited to the following:
 - a) Up to date Firm/Company Registration Certificate
 - b) VAT and PAN Registration Certificates
 - c) Tax Clearance Certificate or Submission of Tax Returns up to 079/080
 - d) Manufacturer's Authorization Certificate ,if required
 - e) Power of Attorney
 - f) Other documents as needed
8. The goods supplied under this contract shall confirm to the Schedule of Requirements and the standards mentioned in the Technical Specification.
9. If the last date of purchasing, submission and opening falls on a government holiday then the next working day shall be considered the last day.
10. The Purchaser reserves the right to accept or reject the Sealed Quotations without assigning any reason, whatsoever.

Yours sincerely,

Shiva Kumar Pargeni
Procurement Chief

Name of the Purchaser **DOR, Heavy Equipment Division,**
Address of the Purchaser: **Rupendehi, Butwal.**

Section II. Conditions of Contract

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- | | |
|-----------------------------------|---|
| 1. Definitions | 1.1 In this contract, the following terms shall be interpreted as indicated. |
| | <ul style="list-style-type: none"> a. "The Contract" means the agreement entered into between the Purchaser and the Supplier, as recorded in the Contract Form Signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein; b. "The Contract Price" means the price payable to the Supplier under the contract for the full and proper performance of its contractual obligation; c. "The Goods" means Equipment and related Accessories and spare-parts or any other materials which the Supplier is required to supply to the Purchaser under the contract; d. "Services" means services ancillary to the supply of the goods such as transportation and insurance including the installation, commissioning and the operational and maintenance training of the supplied equipment. e. "The Purchaser" means the procuring entity purchasing the goods; f. "The Supplier" means the organization supplying the goods and services under this contract. |
| 2. Technical Specification | 2.1 The goods supplied under this contract shall confirm to the standards mentioned in the Technical Specification. |
| 3. Patent Right | 3.1 The Supplier shall indemnify the Purchaser against all third-party claims of infringement of patent, trademark or industrial design rights arising from use of goods or any part thereof in the Purchaser's country. |
| 4. Inspection and Tests | 4.1 The Purchaser or its Representative shall have the right to inspect and/or test the goods to confirm their conformity to the Technical Specification and the quality of performance after the supply and delivery of good to the Purchaser's premises. |
| 5. Packing | <p>5.1 The Supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transmit to their final destination as indicated in the contract.</p> <p>5.2 The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit and open storage.</p> <p>5.3 The packing, marking and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided in accordance with international standard and practice.</p> |
| 6. Delivery of Goods | 6.1 Delivery of the goods shall be made by the Supplier in accordance with the terms specified by the Purchaser in its Schedule of Requirements. |

7. Warranty

7.1 The Supplier warrants that all the goods supplied under the contract shall fully comply with the specification laid down in the contract.

7.2 The warranty shall remain valid for one year after the goods have been delivered to the final destination indicated in the contract, and accepted by the Purchaser after installation and commissioning of equipment by the Supplier.

7.3 The Purchaser shall promptly notify the Supplier in writing of any claims arising under this warranty.

7.4 Upon receipt of such notice, the Supplier shall, with all reasonable speed, replace the defective goods without cost to the Purchaser. The Supplier will be entitled to remove, at its own risk and cost, the defective goods.

8. Payment

8.1 Payment of the goods supplied shall be made in Nepali Rupees after the delivery and installation and commissioning of goods to the satisfaction of the Purchaser.

8.2 Payment shall be made within fifteen (15) days of receipt of the goods and upon submission of claim supported by the acceptance certificate issued by the Purchaser.

9. Prices

9.1 Prices charged by the Supplier for goods delivered under the contract shall not vary from the prices quoted by the Supplier in its price quotation.

10. Insurance

The Purchaser will be responsible for taking out any appropriate insurance coverage.

11. Governing Language

11.1 The Governing Language shall be: Nepali or English

12. Applicable Law

12.1 The applicable law shall be Laws of Nepal.

13. Notices

13.1 Purchaser's address for notice purposes: HED Butwal, Rupendehi

13.2 Supplier's address for notice purposes:

14. Taxes and Duties

14.1 The Supplier shall be entirely responsible for all taxes, duties, licence fees and other such levies imposed by the GoN.

15. Operation, Maintenance and Spare-parts Manuals

15.1 The successful Supplier shall supply 2 copies of manufacturer's operation, maintenance and spare-part manuals of the goods (Equipment).

16. Conduct of Suppliers

16.1 The Supplier shall be responsible to fulfil his obligations as per the requirement of the Contract Agreement, Bidding documents, GoN's Procurement Act and Regulations.

16.2 The Supplier shall not carry out or cause to carry out the following acts with an intention to influence the implementation of the procurement process or the procurement agreement:

- Give or propose improper inducement directly or indirectly,
- Distortion or misrepresentation of facts
- Engaging or being involved in corrupt or fraudulent

- prohibits
- d. Interference in participation of other prospective bidders
 - e. Coerced or threatening directly or indirectly to impair or harm, any party or the property of the party involved in the procurement proceedings,
 - f. Collusive practice among bidders before or after submission of bids for distribution of works among bidders or fixing artificial/uncompetitive bid price with an intention to deprive the Purchaser the benefit of open competitive bid price.
 - g. Contacting the Purchaser with an intention to influence the Purchaser with regards to the bid or interference of any kind in examination and evaluation of the bids during the period after opening of bids up to the notification of award of contract

17. Black listing Supplier

- 17.1 The GoN, Public Procurement and Monitoring Office (PPMO) may blacklist a Supplier for his conduct up to three years on the following grounds and seriousness of the act committed by the supplier:
- a. If it is proved that the supplier committed acts pursuant to the Sub - clause 16.2
 - b. If it is proved later that the supplier had committed substantial defect in implementation of the contract or had not substantially fulfilled his obligations under the contract or the completed work is not of the specified quality as per the contract,
 - c. If convicted by a court of law in a criminal offence which disqualifies the supplier from participating in the contract.

17.2 A Supplier declared blacklisted and ineligible by the GoN shall be ineligible to bid for a contract during the period of time determined by PPMO.

18. Dispute Resolution

- 18.1 Any dispute arising out of the Contract, which cannot be amicably settled between the parties, shall be referred to adjudication.

Section III. Schedule of Requirements

The delivery schedule expressed as days/weeks/months stipulates here after a delivery date which is the date of delivery to the final destination where the goods is required to be delivered.

S.N.	Description	Req. Qty.	Unit/ Job	Place Of Delivery	Delivery schedule days/weeks/ months from	Remarks
1	Dash Board Denting Repair & Setting	1	Job	HED, Butwal, Rupandehi	2 Months From the date of work order	
2	Engine Hoot New Fabrication & setting	1	Job			
3	Railing New Fabrication & setting	1	Job			
4	Driver's roof set & stand New Fabrication & setting	1	Job			
5	Driver's new seat	1	Job			
6	Control Panel board new establish & Setting	1	Job			
7	Water supply line repair & Setting	1	Job			
8	Electrical repair wiring repair & setting	1	Job			
9	Radiator	1	Nos			
10	Water pump	1	Nos			
11	Engine Fan	1	Nos			
12	Engine Manifold	1	Nos			
13	Steering wheel	1	Nos			
14	Steering Motor Orbital	1	Nos			
15	Air Cleaner Assy.	1	Nos			
16	Master Cylinder	1	Nos			
17	Clutch Cylinder	1	Nos			
18	Head Lights	4	Nos			
19	Bearing For Steering Shaft	1	Nos			
20	Front Wheel's Spindle	1	Nos			
21	Steering Cylinder	1	Nos			
22	Side Covers & Top Covers denting and Repair	1	Job			
23	Painting	1	Job			
24	Overhaul manpower charge	1	Job			

Section IV. Technical Specifications

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S.N.	Description	Technical Specification (If Any)	Offered/ Compliance	Remarks
1	Dash Board Denting Repair & Setting	Related Form must be responsible for fitting and upto test run for Sakal Pneumatic Roller		RD 096-034
2	Engine Hoot New Fabrication & setting			
3	Railing New Fabrication & setting			
4	Driver's roof set & stand New Fabrication & setting			
5	Driver's new seat			
6	Control Panel board new establish & Setting			
7	Water supply line repair & Setting			
8	Electrical repair wiring repair & setting			
9	Radiator			
10	Water pump			
11	Engine Fan			
12	Engine Manifold			
13	Steering wheel			
14	Steering Motor Orbital			
15	Air Cleaner Assy.			
16	Master Cylinder			
17	Clutch Cylinder			
18	Head Lights			
19	Bearing For Steering Shaft			
20	Front Wheel's Spindle			
21	Steering Cylinder			
22	Side Covers & Top Covers denting and Repair			
23	Painting			
24	Overhaul manpower charge			



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verified signature

Section V. Sample Forms

1. Price Quotation and Price Schedules

Date:

To: ...DOR Heavy Equipment Division Butwal Rupandehi.....

Gentlemen and/or Ladies:

Having examined the Direct Purchase (DP) documents, we the undersigned, offer to supply, deliver and install Self Starter in conformity with the said DP documents for the sum of Rs.....including VAT or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Price Quotation.

We undertake, if our Price Quotation is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by this price Quotation for a Period of 21 days from the last date fixed for submission of the Price Quotation.

Until a formal Contract is prepared and executed, this Price Quotation, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any Price Quotation you may receive.

Dated thisday of 20.....

.....

[Signature]

.....

[in the capacity of]

Duly authorized to sign Price Quotation for and on behalf of.....

2. Price Schedule

Name of Supplier Page.....of.....

1	2	3	4	5	6	7
Item	Description	Unit	Quantity	Unit price (Site Delivery)	Total price per item (cols 4 x 5)	Remarks
1	Dash Board Denting Repair & Setting cost	Job	1			
2	Engine Hoot New Fabrication & setting cost	Job	1			
3	Railing New Fabrication & setting cost	Job	1			
4	Driver's roof set & stand New Fabrication & setting cost	Job	1			
5	Driver's new seat cost	Job	1			
6	Control Pannel board new establish & Setting cost	Job	1			
7	Water supply line repair & Setting cost	Job	1			
8	Electrical repair wiring repair & setting cost	Job	1			
9	Radiator cost	Nos	1			
10	Water pump cost	Nos	1			
11	Engine Fan cost	Nos	1			
12	Engine Manifold cost	Nos	1			
13	Steering wheel cost	Nos	1			
14	Steering Motor Orbital cost	Nos	1			
15	Air Cleaner Assy. cost	Nos	1			
16	Master Cylinder cost	Nos	1			
17	Clutch Cylinder cost	Nos	1			
18	Head Lights cost	Nos	4			
19	Bearing For Steering Shaft cost	Nos	1			
20	Front Wheel's Spindle cost	Nos	1			
21	Steering Cylinder cost	Nos	1			
22	Side Covers & Top Covers denting and Repair cost	Job	1			
23	Painting cost	Job	1			
24	Overhaul manpower charge cost	Job	1			
Total Amount						
Add 13% Value AddedTax						
Total Including VAT						

Total Price

.....(In Words)

Signature of Bidder _____

Note: In case of discrepancy between unit price and total, the unit price shall prevail

3. Form of Agreement

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मेकानिकल इन्जिनियर

THIS AGREEMENT made on ____ day of ____ 20__ between DoR, Heavy Equipment Division, Butwal, rupendehi (hereinafter called "the Purchaser") of the one part andof (hereinafter called "the Supplier") of the other part:

WHEREAS the Purchaser invited Priced Quotation for certain goods and ancillary services, viz., **Maintenance of Electrical, Hydraulic and Mechanical components of Sakal Pneumatic Roller** and has accepted a Price Quotation by the Supplier for the supply of those goods and services in the sum of Rs.....(hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSED AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - a. Price Quotation Form and the Price Schedule submitted by the Supplier;
 - b. The Schedule of Requirements;
 - c. The Technical Specifications;
 - d. The Conditions of Contract; and
 - e. The Purchaser's Notification of Award.
3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the Contract.

IN WITNESS where of the parties here to have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

On behalf of the Purchaser

Name:

Designation:

Sign:

Seal:

On behalf of the Supplier

Name:

Designation:

Sign:

Seal: