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Government of Nepal

Ministry of Physical Infrastructure and Transport

Department of Roads

Development Cooperation Implementation Division

Strategic Road Connectivity and Trade Improvement Project (SRCTIP)

Jwagal, Lalitpur

Request for Expression of Interest (REOI)

Notice No.: SRCTIP/2/078-79

Date of First Publication: 31 August, 2021

It is notified that Strategic Road Connectivity and Trade Improvement Project requested all the eligible consultants to submit expression of interest in providing the following services.

S.N.	Contract Identification No.	Post
1	SRCTIP-DOR-CS-IND - 9-2	Occupational Health and Safety Specialist [OHSS]
2	SRCTIP-MOPIT-CS-QCBS-19	Project Management Consultants (PMC) for Road Safety Management (MOPIT) under SRCTIP

Interested consultants may obtain Terms of Reference (TOR) for the mentioned assignment title and further detail relevant information from https://dor.gov.np/home/notices.

Expression of Interest must be delivered in written form to the given address (in Person or by email) by deadline as per detailed notice.

Project Director

Government of Nepal
Ministry of Physical Infrastructure and Transport
Department of Roads
Development Cooperation Implementation Division
Jwagal, Lalitpur

Procurement of Individual Occupational Health and Safety Specialist

Contract Identification Number: SRCTIP-DOR-CS-IND-9-2

Notice No. SRCTIP/2/078-79

REQUEST FOR EXPRESSION OF INTEREST (REOI)

Date of first publication: **August 31, 2021**

Country: Nepal
NAME OF PROJECT: Strategic Road Connectivity and Trade Improvement Project
Credit No.: 6673-NP

Assignment Title: Individual Consultants - Occupational Health and Safety Specialist
Reference No. **SRCTIP-DOR-CS-IND-9-2**

The Government of Nepal has received financing from the International Development Association (IDA) toward the cost of **Strategic Road Connectivity and Trade Improvement Project** and intends to apply part of the proceeds for consulting services. The consulting services ("the Services") include **hiring 1 (one) Individual Consultant as indicated in the table below in order to implement the project efficiently.**

Anticipated date for commencement of the services is **October 2021** and the tentative duration of the assignment is about **48 months during the 60 months period** from commencement of services.

The Ministry of Physical Infrastructure and Transport, Department of Roads (DoR), now invites eligible individual Consultants for the posts mentioned below to indicate their interest in providing the Services indicating the contract number. Interested Individual Consultants should provide latest Curriculum Vitae (CV) and any other information demonstrating that they have the required qualifications and relevant experience to perform the Services.
The consulting firms can also propose individual consultants. While evaluation, only the experience and qualifications of the individual shall be considered and the experience of the firm will not be taken into consideration.
The details of contract and duration for specialist position are indicated below:

S.N.	Contract no.	Post	Duration of Total service (months)
1	SRCTIP-DOR-CS-IND-9-2	Occupational Health and Safety Specialist	48 months input over 5 year period

A consultant will be selected in accordance with the Selection Methods for Individual Consultant set out in the World Bank's "Procurement Regulations for IPF Borrowers", 4th edition November 2020.
Interested Consultant may obtain Terms of Reference (ToR) for the mentioned assignment title and relevant information from https://dor.gov.np/home/notices.

Further information can be obtained at the address below during office hours**.**
Expression of interest must be delivered in written form to the address below (in Person or by email) by **15 September 2021office hours**.

Attention: Project Director
Strategic Road Connectivity and Trade Improvement Project,
Jwagal, Lalitpur, Nepal
Tel: +977-01-5541687
Email: dorfcb@dor.gov.np;
Website: http://www.dor.gov.np

GOVERNMENT OF NEPAL

MINISTRY OF PHYSICAL INFRASTRUCTURE AND TRANSPORT

DEPARTMENT OF ROADS

DEVELOPMENT COOPERATION IMPLEMENTATION DIVISION

TERMS OF REFERENCE FOR OCCUPATIONAL HEALTH AND SAFETY SPECIALIST UNDER NEPAL STRATEGIC ROAD CONNECTIVITY AND TRADE IMPROVEMENT PROJECT

1. PROJECT BACKGROUND

The Government of Nepal (GoN) is implementing the Nepal Strategic Road Connectivity and Trade Improvement Project (the Project), with financial support from the World Bank, to improve the efficiency and safety of select transport infrastructure, improve the efficiency of cross-border trade, and strengthen capacity for strategic road network management in Nepal. The Project is comprised of four components: (1) Trade Facilitation; (2) Regional Road Connectivity; (3) Institutional Strengthening; and (4) Contingency Emergency Response.

The Ministry of Industry, Commerce and Supply (MoICS) is implementing Component One, and the Ministry of Physical Infrastructure and Transport (MoPIT) is implementing Components Two, Three, and Four, through the Department of Roads (DOR).The Development Cooperation Implementation Division (DCID) within DOR is the key implementation agency for these components. Relevantly, Component Two includes the improvement of the Nagdhunga-Naubise-Mugling (NNM) road to two lanes, and the upgrading of the Kamala-Dhalkebar-Pathlaiya (KDP) Road from two to four lanes. Component Three includes support for periodic road maintenance of a defined length of road on DOR's Strategic Road Network, and capacity building of DOR's Geo-Environmental and Social Unit (GESU) in the management of environmental and social risks and impacts.

A Project Coordination Unit (PCU) has been established within MoPIT-DOR to manage the implementation of the three Components, in coordination with relevant designated agencies responsible for the implementation of Project activities. Two separate sub-project Units (SPU) will be established to support the road works, one for the NNM road improvement works, and another for the KDP upgrading works.The PCU will be staffed with four specialists to support the compliance with environmental, social and gender-related requirements, comprising one Environmental Specialist, one Social Development Specialist, one Occupational Health and Safety (OHS) Specialist, and one Gender Specialist. DOR-DCID is currently seeking to recruit a well-qualified and highly experienced OHS Specialist for the PCU.

2. OBJECTIVE

The OHS Specialist will support the PCU and SPU staff to manage occupational and community health and safety risks and issues related to works and operation of tools and equipment on site, as well as to support capacity building of DOR. The OHS Specialist will also support contractors to operationalize OHS plans and liaise with relevant regulatory agencies to ensure that works are conducted in compliance with applicable national safety regulations, the requirements of the World Bank Environmental and Social Standards, including commitments outlined under the Environmental and Social Commitment Plan (ESCP).

3. SCOPE OF WORK

The scope of work for the OHS Specialist will include the following:

a. Ensuring that OHS requirements in accordance with Environmental and Social Impact Assessment (ESIA)/Environmental and Social Management Plan (ESMP), the World Bank's Environmental and Social Standard (ESS) 2 on Labor and Working Conditions, ESS4 on Community Health and Safety, WBG General Environmental Health and Safety (EHS) Guidelines, ILO Guidelines and other internationally accepted OHS requirements are incorporated in the Bidding Document and contractor's requirements for preparing and implement OHS plans.

b. Providing support to build the capacity of DOR in assessing and managing environmental and social risks and impacts, includingsupporting the development and delivery of capacity building activities and trainings for GESU in relation to occupational and community health and safety;

c. Providing technical support to the PCU and SPU in identifying and managing risks and impacts related to community and occupational health and safety, and in enhancing the quality and adherence to health and safety under each sub-project;

d. Providing technical support and advice to PCU and SPU for putting in place and operationalize a grievance mechanism for all direct workers and contracted workers to raise workplace concerns, and ensuring that such workers are aware of the grievance mechanism at the time of recruitment and the measures put in place to protect them against any reprisal for its use as well as in making the grievance mechanism easily accessible to all such project workers.

e. Incorporating the relevant health and safety requirements in site-specific ESMP and other relevant site-specific plans;

f. Reviewing the relevant health and safety plans developed by contractors to ensure that the plans adequately address and mitigate the risks and issues arising from project activities and monitoring the compliance of contractors to these plans. These plans include Traffic Management Plan, OHS Plans, Workers Camp Management Plan, and Community Health and Safety Plan, as according to the ESMP developed for sub-projects;

g. Conducting regular site visits, site OHS risks screening and spot checks, in coordination with the Construction Supervision Consultant,and helping to identify and recommend remedial measures for enhancing health and safety performance of the Project;

h. Ensuring that safe and fair working conditions are provided to project workers and ensuring that workers are aware of their rights and obligations as outlined in the Labor Management Procedures, such as entitlement to insurance, provision of equal pay for equal work, and ability to access the GRM for workers;

a. Working with environmental and social specialists to carry out community engagement and consultation, and specifically create awareness about the health and safety concerns related to works and labor influx;

b. Supporting with the completion of other health and safety measures and actions as stipulated in the ESCP, including the implementation of health and safety measures outlined in ESMPs and Labor Management Procedures;

c. Maintaining regular communication with the project officials and help to report on progress in the implementation of OHS plans;

d. Supporting and proposing measures to minimize the risk of COVID transmission among workers and with the community. This will include working with the PCU and SPUs to ensure that project workers adhere to COVID-prevention protocols and other measures in order to minimize the risk of viral

transmission between workers and with the community, such as ensuring social distancing on project sites and maintaining standards of hygiene and sanitation;

e. Undertaking other OHS-related activities as may be required.

4. QUALIFICATIONS

Area	Qualifications
Education	Minimum: ▪ Bachelor degree in environmental engineering/environmental science/ environmental management, occupational health and safety or related scientific or technical field (engineering, risk assessment, etc.) Preferable: ▪ Masters degree in environmental engineering/environmental science/ environmental management, occupational health and safety or related scientific or technical field (engineering, risk assessment, etc.) ▪ Training in OHS for 2 or more weeks
Experience	**A. General Experience** Minimum: 5 years professional experience working in the area of occupational health and safety Preferable: 10 years relevant professional experience working in the area of occupational health and safety **B. Specific Experience** **i. Experience in construction project sites addressing occupational health and safety issues** Minimum: 2 years or 2 projects Preferable: more than 5 years or more than 2 projects **ii.** Experience in Road Related Project related to OHS Minimum: 1 no. of Project Preferable: >3 no. of Projects. **iii.** Experience in Donor Funded Projects. Minimum: 1 year or 1 project Preferable: more than 2 years or more than 2 projects. **C. Other Requirements** ▪ Proven experience in overseeing and managing the adherence of project construction sites to OHS measures ▪ Working and/or practical knowledge of OHS Standards such as ILO or OSHA or any internationally accepted standards ▪ Experience working with Donor funded projects and/or demonstrated

	knowledge of World Bank safeguards policies and/or the Environmental and Social Framework (ESF), and WBG General EHS or such equivalent policies/framework.
Language	Must have, at a minimum, good reading, writing and speaking in English and Nepali

5. REPORTING AND DELIVERABLES

The OHS Specialist will report to the Project Director of the PCU, and will prepare and submit the following:

- Monthly report plan to the PCU Project Director on OHS duties and responsibilities under the Project;
- Field monitoring reports on construction site and labour compliance with OHS;
- Regular monitoring reports on occupational and community health and safety performance, for submission to the World Bank, in coordination with the Environmental Specialist, Social Development Specialist, and Gender Specialist in the PCU.

6. DURATION OF SERVICE

Consultant shall commence the work from the date of signing contract agreement and last for five years. The input of the Specialist will be in intermittent basis. The total input of the Specialist during the Contract Period will be forty eight months. The OHS Specialist will be hired for the 5 year period with yearly contract renewal subject to operational demands and satisfactory performance.

7. PAYMENT

The remuneration to the individual Consultant shall be on the monthly basis, as a time based contract. Reimbursable expenses are paid as per contract.

8. WORKING DAYS

The working days and office holidays will be as per Government rules and practice. The Consultant should submit the monthly work plan at the start of each month.

9. TAX

The Consultant shall be fully responsible for all taxes imposed by Government of Nepal. The Consultant must be registered in VAT after signing the contract agreement, if not registered. The consultant will be responsible for the costs of the premium of any insurance plan including accidental insurance he/she takes up.

10. LOGISTIC AND OTHER ASSISTANCE PROVIDED BY THE CLIENT

The following shall be provided to the Consultant by DOR:

- Related reports available in DOR
- Access to other necessary documents and data available in DOR required for the performance of the consultant's services.
- Office space with furniture
- Email and internet access
- Required office stationery

The Consultant will be provided an office space in premises of the Development Cooperation Implementation Division. Transportation shall have to be arranged by consultant himself/herself within Kathmandu valley however Transport expenditures incurred during visiting to work sites outside of Kathmandu valley shall be reimbursed as per actual bill.

11. AGREEMENT

The Consultant shall be required to enter into an agreement with Development Cooperation Implementation Division on time based. An agreement shall be signed by both parties before the commencement of the work.