



Government of Nepal  
Ministry of Physical Infrastructure and Transport

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Ref. No.: 909



Date: 11<sup>th</sup> July, 2021

M/S Civil Informatics and Solutions Pvt. Ltd. in JV with M/S Theme Engineering and Services Pvt. Ltd.  
M/S ERMIC Pvt. Ltd. In JV with M/S Eptisa Servicios De Ingenieria S.L.  
M/S Full Bright Consultancy Pvt. Ltd. in JV with M/S CEMAT Consultants Pvt. Ltd. and M/S North Star Engineering Consultant Pvt. Ltd.  
M/S GEOCE Consultants Pvt. Ltd. in JV with M/S Silt Consultants Pvt. Ltd. and M/S Beam Consultants Pvt. Ltd.  
M/S Infinite Civil solution Pvt. Ltd.  
M/S ITECO Nepal Pvt. Ltd. in JV with M/S TECH Studio of Engineering Pvt. Ltd. and M/S Geocom International Pvt. Ltd.  
M/S Multi-Disciplinary Consultants P. Ltd (MULTI) in JV with M/S MEH Consultants P. Ltd. and M/S Inclusive Consultants P. Ltd.  
M/S Soil Test Pvt. Ltd. in JV with M/S Total Management Service Pvt. Ltd. and M/S BN Consultancy Pvt. Ltd.

**Subject: Amendment and Clarification on Request for Proposal**

**Contract No.: SRCTIP-DOR-PMC-CS-QCBS-6, Program Management Consultant for Periodic Maintenance.**

Dear Sir

We attach the copy of the Amendment No. 1 and Clarification No. 1 for above captioned contract for your information and necessary action as per the provision of Instruction to consultant, Clause 13 : Clarification and Amendment of RFP.

Thanking You,

Sincerely yours,

Bhimarjun Adhikari  
Deputy Director General  
Department of Roads, Maintenance Branch  
Chakupat, Lalitpur



Government of Nepal  
Ministry of Physical Infrastructure and Transport  
**Department of Roads**  
**Maintenance Branch**

**STRATEGIC ROAD CONNECTIVITY AND TRADE IMPROVEMENT PROJECT (SRCTIP)**

**AMENDMENT ON REQUEST FOR PROPOSAL (RFP)**  
**Contract No. SRCTIP-DOR-PMC-CS-QCBS-06**

**AMENDMENT No. - 1**

Name of Consulting Services: - **Program Management Consultant for Periodic Maintenance**

As per the provision of Instruction to Consultants ITC 13: Clarification and Amendments of RFP, Amendment No.-1 has been issued as follows:

S. No.	Document / Chapter / Section	Amendment On	Amended As
1	Request for proposal / Section-2, Instructions to Consultants , E. Data Sheet, ITC Reference 17.7 and 17.9	The Proposals must be submitted no later than: Date: 14 <sup>th</sup> July, 2021. Time: 12:00 Nepal Standard Time (NST) The Proposal submission address is: Department of Roads, Maintenance Branch, Chakupat, Lalitpur	The Proposals must be submitted no later than: Date: 28 <sup>th</sup> July, 2021. Time: 12:00 Nepal Standard Time (NST) The Proposal submission address is: Department of Roads, Maintenance Branch, Chakupat, Lalitpur.
2	Request for proposal Section 8 / III Special Conditions of Contract (SCC) Clause 53.1(a)	<i>Not Applicable</i>	The following provisions shall apply to the advance payment and the advance bank payment guarantee: (1) An advance payment equal to ten percent (10%) of the total contract amount without taxes denominated in the currencies of the contract in the same proportion shall be made within 30 (thirty) days after the Effective Date. The advance payment will be set off by the Client in equal installments against the statements for the 30 (thirty) months of the Services until the advance payment has been fully set off. (2) The advance bank payment guarantee shall be in the amount and in the currency of the currency (ies) of the advance payment. The Advance Bank Guarantee, issued by the foreign Bank shall be endorsed or counter guaranteed by a local Bank of the Client's country.
3	Request For Proposal Section 3 / Technical Proposal – Standard Forms/ FORM TECH-2/ B - Consultant's Experience/1	List only previous similar assignments successfully completed in the last [.....] years.	List only previous similar assignments successfully completed in the last <b>10(Ten)</b> years.

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Maintenance Branch

**STRATEGIC ROAD CONNECTIVITY AND TRADE IMPROVEMENT PROJECT (SRCTIP)**

**AMENDMENT ON REQUEST FOR PRPOSAL (RFP)**

**Contract No. SRCTIP-DOR-PMC-CS-QCBS-06**

**CLARIFICATION No.-1**

Name of Consulting Services:- **Program Management Consultant for Periodic Maintenance**

As per the provision of Instruction to Consultants and Data Sheet 13.1, queries submitted by the different consulting firms are listed below. The clarifications for all queries are also presented in tabular format hereunder:

S. No.	Document	Section/ Chapter	Subject/ title/ Item	Queries	Clarifications
1	Request For Proposal Part I	Section 7/Terms of Reference	6. Reporting obligations	In the reporting obligation Annual Prioritized list of road sections for Periodic Maintenance and Bidding Documents Template with specification and Specific Conditions of Contract are to be submitted on first month of FY. In our view can the Annual Prioritized list of road sections submitted 2 or 3 months ahead in draft form proceeding with discussions and acceptance. In this manner the specific condition of prioritized road can be incorporated in the estimate, design and specific Provisions and Conditions.	List of roads is finalized only after the Annual Roads Maintenance Plan which is usually prepared on the last quarter of the Fiscal Year.  Please refer to TOR: 6. Reporting Obligations.  Provisions of the TOR remain valid.
2	Request For Proposal Part I	Section 2/ITC and Datasheet/11.1	Only One Proposal	Can the Key Personnel submit their CV from more than one Firm?	Please refer to Section 2/ITC and Datasheet/ clause 11.1.  The information provided in RFP/Part I/Section 2/ITC and Datasheet/Clause 11.1 remains valid.
3	Request For Proposal Part I	Section 7/Terms of Reference/3	3.Scope of services, A. Management support to maintenance branch: k	Duration of <i>class room training</i> : <b>duration in hours</b>	Number of training hours in each day is normal working hours( ie 7 hours)

S. No.	Document	Section/ Chapter	Subject/ title/ Item	Queries	Clarifications
4	Request For Proposal Part I	Section 7/Terms of Reference/3	3.Scope of services A. Management support to maintenance branch: k	<i>Organization of class room and on- site training:</i> whether <b>both are included in contracts or separated</b>	Both are included in 3 days as mentioned in the TOR
5	Request For Proposal Part I	Section 7/Terms of Reference/3	3.Scope of services B. Implementation support to RDO's: h	<i>Training for lab staff:</i> duration <b>and contents</b>	The consultants should work in close contact with the concerned laboratory staffs and train them whenever it becomes necessary.
6	Request For Proposal Part I	Section 7/Terms of Reference/3	3.Scope of services C. Monitoring support to FRSMO: c	<i>Assistance to technical audit:</i> clear <b>role of consultants (how)</b>	Facilitation during the technical auditing process by providing relevant information including site visit required to different authorized government agencies including National Vigilance center
7	Request For Proposal Part I	Section 7/Terms of Reference/3	3.Scope of services A. Management support to maintenance branch: e	Assist in <b>conducting industry consultation</b> to identify potential hindrances in implementation of the periodic maintenance activities and recommend appropriate measures to DOR: <b>This is not clear</b>	The consultant has to study and analyze the probable potential obstacles that may arise during the procurement and implementation of the periodic maintenance of the highway and needs to assist in preparedness planning to overcome the potential hindrance.
8	Request For Proposal Part I	Section 7/Terms of Reference/3	3.Scope of services A. Management support to maintenance branch: b	<b>Develop</b> a framework or model for prioritizing roads for periodic maintenance. <b>Needs to be clear (Model Software or algorithm or others)</b>	Critically review the existing system of road selection and prioritization for periodic maintenance and suggest improvements in the form of any algorithm or software or both
9	Request For Proposal Part I	Section 7/Terms of Reference/3	3.Scope of services B. Implementation support to RDO's: ii	Help selection of newer technologies and material; <b>needs to be clear</b>	The consultant has to propose newer technology, methodology and materials for periodic maintenance.
10	Request For Proposal Part I	Section 7/Terms of Reference/3	3.Scope of services B. Implementation support to RDO's: b	Assistance Pavement deflection survey: <b>needs to be clear (how)</b>	The consultant should conduct or assist to conduct various pavement condition surveys including pavement deflection survey

S. No.	Document	Section/ Chapter	Subject/ title/ Item	Queries	Clarifications
11	Request For Proposal Part I	Section 3/Technical Proposal-Standard forms/Form-TECH-2/	B-Consultant's experience	Firm <b>experience</b> is not clearly stated is it 7 years or 10 years or others?	Please refer to Amendment no. 1, S.No.:3.
12	Request For Proposal Part I	Section 7/Terms of Reference/1	Background	<b>Selected CRN:</b> The ToR mentions that 1,630 km of CRN is planned for periodic maintenance under SRCTIP, however, is not specific about number, location, codes and length of individual CRN links. Is the Consultant required to identify core road clusters or have the CRN segments been already finalized? Please confirm and provide us with a list of CRN decided for the maintenance intervention.	The list of CRN for this year is already finalized and needs to be updated annually or biannually. The consultant is required to identify and update the CRN in consultation with the DOR, Maintenance Branch based on the basic principle of including roads in CRN with respect to traffic data available at the DOR.
13	Request For Proposal Part I	Section 7/Terms of Reference/3	3.Scope of services A. Management support to maintenance branch: e	<b>Industry Consultation:</b> According to ToR, industry consultation is one of the key activities to be carried out by the Consultant. On the other hand, the scope of works is silent about stakeholders (Government Agencies, Consulting Firm, Contractors etc.) to be included in the consultation workshops/forums. Kindly, clarify the inclusion criteria, if any.	The consultant has to study and analyze the probable potential obstacles that may arise during the procurement and implementation of the periodic maintenance of the highway and needs to assist in preparedness planning to overcome the potential hindrance.
14	Request For Proposal Part I	Section 2 / Instruction to Consultants and Data Sheet/ C. Submission, Opening and Evaluation	21.1(iv)Transfer of knowledge	<b>Study Manpower:</b> The ToR states the requirement of knowledge and technology transfer. Is the Consultant allowed to include the position and costs for Curriculum Development and Training Expert in its proposal or not?	The consultants are required to quote their rates including necessary inputs for best accomplishment of the task

S. No.	Document	Section/ Chapter	Subject/ title/ Item	Queries	Clarifications
15	Request For Proposal Part I	Section 7/Terms of Reference/5.Team Composition	5.2 Key Personnel Requirement: I, II,III	<p><b>Key Personnel Requirement:</b> One of the requirement is that Team Leader/Maintenance Management Expert, Materials/Pavement Engineer, Quality Control Expert do require ‘certified training in flexible pavement or road maintenance’. In this respect what are the national agencies in Nepal, who provide this ‘certified training in flexible pavement or road maintenance’ training to private sectors? What are the basic requirement of this certified training like duration, number of hours, do the training institute be accredited one, if then who gives the accreditation etc.,</p> <p>Hence, given the national scenario, that we are aware of, the criteria is a restrictive one and such restrictive criteria should not considered and we request to avoid such restrictive criteria, given such opportunities are not availed inside the country.</p>	Certified trainings from authorized institutions or agencies is required
16	Request For Proposal Part I	Section 7/Terms of Reference/5.Team Composition	5.2 Key Personnel Requirement: IV	<p><b>Certified Training in FIDIC:</b> Also, does this mean that the certified training conducted by FIDIC are only considered for this? Or the training conducted by FIDIC certified trainer are good enough? Since, there are number of FIDIC training modules, which module it is referring? And to be considered for evaluation, what should be the days, number of hours will be considered as eligible to be considered for evaluation?</p>	Certified trainings from FIDIC or FIDIC Certified trainer
17	Request For Proposal Part I	Section 7/Terms of Reference/7.General Obligations	7.1 Consultant’s Obligations	<p><b>General Obligations/ Consultant’s Obligations:</b> It states’ The Consultant should avail all non-key technical, administrative and support staff .....’. We can understand the administrative and support staffs are to be evaluated by the Consultant and proposed; but it is standard practice in all the procurement that the Client provides the minimum input that is required for the key and non-key staff in the ToR. Kindly avail us the list with their inputs as well.</p>	<p>Please refer to Section 7/Terms of Reference/7.General Obligations/7.1 Consultant’s Obligations.</p> <p>Minimum input of key personnel is mentioned. The consultants are free to propose required non key personnel for the best accomplishment of the tasks.</p>
18	Request For Proposal Part I	Section 7/Terms of Reference/7.General Obligations	7.1 Consultant’s Obligations	<p><b>General Obligations/ Consultant’s Obligations:</b> Kindly share the list of available software with DOR with respect to current assignment which can be used by the Consultant during the training sessions.</p>	The consultant can use whatever software is freely available at the DOR. Please visit website <a href="http://www.dor.gov.np">www.dor.gov.np</a>

S. No.	Document	Section/ Chapter	Subject/ title/ Item	Queries	Clarifications
19	Request For Proposal Part I	Section 7/Terms of Reference/7.General Obligations	7.1 Consultant's Obligations	<b>General Obligations/ Consultant's Obligations:</b> Kindly provide the number of participants in each of the training sessions? Also, how many number of such training sessions? Also, will the training sessions be in Kathmandu or outside of Kathmandu, kindly confirm.	The trainings should be conducted one time a year for approximately 25-30 participants at any suitable location within the country (Kathmandu or outside Kathmandu), preferably near the ongoing construction projects.
20	Request For Proposal Part I	Section 7/ Terms of Reference / 7. General Obligations	7.1 Consultant's Obligations	<b>General Obligations/ Consultant's Obligations:</b> The Consultant are to 'establish it's office nearby DOR'; is there any limit of distance that it has to adhere in this case?	The consultant should establish its office at reasonably close distance to the DOR, preferably at a walking distance.
21	Request For Proposal Part I	Section 7/Terms of Reference/5.Team Composition	5.2 Key Personnel Requirement: III	<b>Quality Control Expert:</b> Assistant Resident Engineer's in road construction are primarily for the quality control of the works, will the experience of ARE's will be taken as experience required for Quality Control Engineer, kindly confirm. Also, as it says 7 years of Total Experience, 5 years in Road Works and 3 years' experience as a Quality Control Engineer/Material Engineer in Road Projects and we understand that these years are counted with the total 7 years of experience.	Please refer to Section 7/Terms of Reference/5.Team Composition/5.2 Key Personnel Requirement: III.  The above provision remains valid
22	Request For Proposal Part II	Section 8/III Special Conditions of Contract	53.1(a)	<b>SCC 53.1 (a)/ Advance Payment:</b> SCC says the Advance payment is not applicable; we know this consulting services is funded by The World Bank under the Strategic Road Connectivity and Trade Improvement Project (SRCTIP) and in other RFP issued by namely "Procurement of Consulting Service for Construction Supervision of Improvement/Widening of Nagdhunga - Naubise - Mugling Road and Bridges" does have the provision of 10% advance against the bank guarantee. Why such kind of discrepancies in similar procurement which follow the same procurement regulations of The World Bank. We request you to kindly consider for the advance payment.	Please refer to Amendment no. 1, S.No.2.
23	Request For Proposal Part II	Section 8/III Special Conditions of Contract	52.1(a)	<b>Shortlisted Consultants:</b> The Procurement Plan of Nepal Strategic Road Connectivity and Trade Improvement Project (SRCTIP); states that "Program Management Consultant for Periodic Maintenance" procurement <b>market approach</b> is	Market approach does not preclude participation by international firms.

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				<p><b>Open-national.</b> In this respect we have come to know that there are some international companies also shortlisted either individual or in Joint Venture. Kindly elucidate that when the market approach for procurement of consulting services is stated as <b>Open-national</b>; are limited for the national firms or even the international firms can be part of the bidding process. The open-national must have been made with the understanding that these tasks can be achieved through the team of national consultants as firm and individuals through these firms. This is also further reflected/strengthened with provisions of <b>SCC 57.1</b> that dispute resolution will be as per <b>Nepal Arbitration Act 2055</b> and also <b>SCC 52.1</b> where the currency of payment will be <b>Nepalese Rupees (NPR)</b>. Hence, kindly provide information in line with the Procurement Regulations for IPF Borrowers of The World Bank provisions to understand such that all consultants are in the level playing field.</p>	
24	Request For Proposal Part I	Section 7/Terms of Reference/5 Team Composition Section 2/Instruction to Consultants and datasheet	5.1 Expert inputs 14.1.2, 14.1.3	<p><b>Experts Input (TOR 5.1, Data sheet 14.1.2, and 14.1.3):</b> 14.1.2 refers the estimated time input for both the key and non-key staff as 378 and 216 person-months respectively. Further, 14.1.2 only refers to key experts' time input 378 person-months as minimum; does this mean that the Consultant can propose less than the 216 person-months in the case of non-key staff? and the procedure mentioned will not be applicable in this case. Kindly confirm.</p>	<p>Please refer to Section 7/Terms of Reference/7.General Obligations/7.1 Consultant's Obligations</p> <p>Minimum input of key personnel is mentioned. The consultants are free to propose required non key personnel for best accomplishment of the tasks</p>
25	Request For Proposal Part I	Section 7/Terms of Reference/5 Team Composition Section 2/Instruction to Consultants and datasheet	5.1 Expert inputs 14.1.2, 14.1.3	<p><b>Experts Input (TOR 5.1 and 7.1, Data sheet 14.1.2, and 14.1.3):</b> Section 5.1 has given the breakdown of experts input with total of 378 person-months. Further, the note states "<i>The Consultant is responsible to review the required services and may propose own requirements for the key professional and other support staff that required to complete the proposed services in satisfactory manner</i>" and under 7.1 it again states "<i>The Consultants may also propose additional home-based technical backstopping</i>", in this respect, can the Consultant reduce the individual person-months as mentioned in Section 5.1 table and keeping the minimum 378 person-months with the</p>	<p>Please refer to Section 7/Terms of Reference/7.General Obligations/7.1 Consultant's Obligations</p> <p>Minimum input of key personnel is mentioned. The consultants are free to propose required non key personnel for best accomplishment of the tasks</p>



S. No.	Document	Section/ Chapter	Subject/ title/ Item	Queries	Clarifications
				inclusion of additional key-experts/professional identified including that the input of the home-based expert. Kindly confirm.	
26	Request For Proposal Part I	Section 4 Financial Proposal-Standard Forms	Fin-4	<b>Form Fin-4 Breakdown of Reimbursable Expenses:</b> Under the Legend it states “ <i>Per diem allowance</i> ” is paid for each night the expert is required by the Contract to be away from his/her usual place of residence. Client can set up a ceiling; does the Client has set-up such ceiling, if so what is that Ceiling? We also understand that there will no financial negotiations in the case of rate(s) use for reimbursable expenses (as per Article 28.8 of the ITC); kindly confirm Also, is the per-diem applicable for only usual place of residence (place of his/her permanent residence) or the base station (like FRMSO) of the expert? Kindly confirm.	No ceiling is set up by the client  Per Diem is applicable for travel from base station only
27	Request For Proposal Part I	Section 7/Terms of Reference/5 Team Composition	5.1 Expert inputs/III Quality Control Expert	<b>Experts Input (TOR 5.1):</b> There are 4 number of Quality Control Experts; kindly confirm that each of these experts will be placed in the Federal Roads Supervision and Monitoring Office (FRSMO), and not in Kathmandu Valley?	Yes, each one will be stationed under the jurisdiction of one of the four Federal Roads Supervision and Monitoring Offices (FRSMO)
28	Request For Proposal Part I	Section 7/Terms of Reference/3. Scope of services	A. Management Support to Maintenance Branch – (g):	<b>3. Scope of Services A. Management Support to Maintenance Branch – (g):</b> What are the World Bank Safeguard Requirements other than Environment, Social, Health and Safety that the Consultant is to address in the model/contract documents? Wherein these are to be addressed as per the provisions of the Procurement Plan of SRCTIP as well to mitigate the risk and impacts as per our understanding, kindly confirm, if there are others issues specially to promote the quality of works and to ensure competitive bidding?	Please visit the World bank Website <a href="http://www.worldbank.org">www.worldbank.org</a> ‘Environmental, health, and safety general guidelines’
29	Request For Proposal Part I	Section 7/Terms of Reference/3. Scope of services	A. Management Support to Maintenance Branch – (h):	<b>3. Scope of Services A. Management Support to Maintenance Branch – (h):</b> We understand as stated by the Client side in the pre-bid online meeting, that 11 contracts for periodic maintenance are in the process of award for this year; so were these contracts included the introduction of <b>new contracting approach</b> or were based on the traditional Bill of Quantities based contracts with 12 months of Defect Liability Period?	They are based on traditional BOQ approach

S. No.	Document	Section/Chapter	Subject/ title/ Item	Queries	Clarifications
30	Request For Proposal Part I	Section 7/Terms of Reference/3. Scope of services	A. Management Support to Maintenance Branch – (j):	<b>3. Scope of Services A. Management Support to Maintenance Branch – (j):</b> based on the statement here, we understand that the reform process of road maintenance has started in the DOR, in this respect, can we have a concept paper or policy paper on such reform process for use to understand in better way for to make our approach in consistent with the DOR reform process.	The consultants have to propose the reforms for existing standard maintenance practice.
31	Request For Proposal Part I	Section 7/Terms of Reference/3. Scope of services	A. Management Support to Maintenance Branch – (k):	<b>3. Scope of Services A. Management Support to Maintenance Branch – (k):</b> for development and delivery of 3-day course training; kindly provide the following details; Number of such trainings? The location of such class-room training? The location of such on-site training? Number of participants in each of these trainings i.e. class-room and on-site training?  Are Consultants to provide per-diem allowance for them other than lodging and food arrangements? Or limit to travel allowance only. Further, will the participants be able to get their government allowance for attending such training events, kindly provide the details.  The above details will help all the Consultants to be in same page for the costing requirements associated with the class-room and on-site trainings.	The trainings should be conducted one time a year for approximately 25-30 participants at any suitable location within the country (Kathmandu or outside Kathmandu), preferably near the ongoing construction projects.  Per diem and travel allowances will be borne by the participants themselves.
32	Request For Proposal Part I	Section 7/Terms of Reference/3. Scope of services	B. Implementation Support to Road Division Offices (RDO) – (f)	<b>3. Scope of Services B. Implementation Support to Road Division Offices (RDO) – (f):</b> Since there are 33 RDO's and we are not sure at this stage which all RDO's will be implementing the periodic maintenance activities in the coming years; participating in monthly progress review physically may be difficult task for the Program Management Consultant, in this is online participation allowed or it has to be the physical presence of the PMC in the respective DROs, kindly confirm and also provide the list of DROs that are likely to be involved in the implementation of periodic maintenance under SRCTIP.	The consultant should have a physical presence on such progress meetings

S. No.	Document	Section/ Chapter	Subject/ title/ Item	Queries	Clarifications
33	Request For Proposal Part I	Section 7/Terms of Reference/3. Scope of services	B. Implementation Support to Road Division Offices (RDO) – (h)	<b>3. Scope of Services B. Implementation Support to Road Division Offices (RDO) – (h):</b> What are the likely occurrence of such training events for the DOR laboratory staff; as the Consultant has to provision cost for such trainings as stated in the TOR that all the cost are to include in the financial proposal?. Has SRCTIP carried out a training need analysis during the formulation of the project, if then kindly share. All the bidders/consultant are to be in the same page in understanding this requirement and cost for these activities as stated in the ITC 24.1.1 that states “In case of discrepancy between the Technical and Financial Proposals in indicating quantities of input, the Technical Proposal prevails and the Client’s evaluation committee shall correct the quantification indicated in the Financial Proposal so as to make it consistent with that indicated in the Technical Proposal, apply the relevant unit price included in the Financial Proposal to the corrected quantity, and correct the total Proposal cost.”	The consultants should work in close contact with the concerned laboratory staffs and train them whenever it becomes necessary.
34	Request For Proposal Part I	Section 7/Terms of Reference/3. Scope of services	C. Monitoring Support to FRSMO – (c)	<b>3. Scope of Services C. Monitoring Support to FRSMO – (c):</b> What kind of assistance is expected from Program Management Consultant towards the Technical Audit by a competent government authority. In order to understand more can you list out who are these “competent government authority” that are likely to conduct Technical Audits?	Facilitation during the technical auditing process by providing relevant information including site visit required to different authorized government agencies including National Vigilance center
35	Request For Proposal Part I	Section 7/Terms of Reference/3. Scope of services	7.General Obligations- 7.2 The Employer’s Obligations	<b>General Obligations- 7.2 The Employer’s Obligations:</b> What is the role and scope of Road Board Nepal under the Periodic Maintenance program of DOR?	Road Board is the responsible agency for arrangement of funds for periodic maintenance(Please refer to Road Boards Act )
36	Request For Proposal Part I	Section 7/Terms of Reference/3. Scope of services	7.General Obligations- 7.2 The Employer’s Obligations	<b>7. General Obligations- 7.2 The Employer’s Obligations:</b> Are the access the software on road asset management accessible online or this limited to Client’s physical site? Similarly, is the existing road asset database can be accessed online or only accessible when present in the Client’s premises? Kindly clarify.	DOR will provide the data to accomplish the job as per the requirements  The consultant can use whatever software is freely available at the DOR. Please visit website <a href="http://www.dor.gov.np">www.dor.gov.np</a>

S. No.	Document	Section/ Chapter	Subject/ title/ Item	Queries	Clarifications
37	Request For Proposal Part I/Part II	Section 2/Instruction to Consultants and Datasheet/ Section 8.Condition of Contracts and Contract Forms	Datasheet 34.2 and SCC 14.1	<b>Datasheet 34.2 and SCC 14.1:</b> As the assignment is expected to start from November 2021; we understand that the total duration of the PMC will be 54 months starting from November, 2021. Kindly confirm.	The consulting service is expected for duration of 54 months.
38	Request For Proposal Part I	Section 4Financial Proposal-Standard Forms	FIN-4	<b>Provisional Sum:</b> We noticed that the sum of NPR 2,500,000.00 mentioned as Provisional Sum in <b>FIN-4</b> for <i>Inspection of Existing Pavement and necessary Non-destructive/Destructive tests of pavements</i> . In addition since it is not mentioned in <b>Data Sheet 16 Financial Proposal</b> , kindly confirm that this is applicable and is non-competitive component as the text in the FIN-4 is <b>competitive component</b> .	The PS is applicable and Please correct and read it as Non-Competitive component
39	Request For Proposal Part I	Section 5: Eligible Countries Section 2:Instruction to Consultants and Datasheet	ITC 6.3.2(a) and ITC 6.3.2(b)	<b>Section 5 Eligible Countries:</b> The details in the Section 5 Eligible Countries is missing and we would like to request for the list of eligible countries for its' completeness.	Please read 'none' as applicable under ITC 6.3.2(a) and ITC 6.3.2(b) in these both cases(see also RFP/Part I/Section 5)
40	Request For Proposal Part I	Section 7 TOR	1. Background	For proper understanding of Technical Proposal including staff planning, work plan as well for evaluating Financial Proposal, the complete details of roads including their identification NH / SH / MDR, Lane, Length, Terrain, etc proposed to be included in this maintenance proposal shall be provided as not available in RFP.	The list of CRN for this year is already finalized and needs to be updated annually or biannually. The consultant is required to identify and update the CRN in consultation with the DOR, Maintenance Branch based on the basic principle of including roads in CRN with respect to traffic data available at the DOR.

S. No.	Document	Section/ Chapter	Subject/ title/ Item	Queries	Clarifications
41	Request For Proposal Part I	Section 2 Instruction to Consultant	E. Data Sheet B. Preparation of Proposal Clause 14.1.2	Details for Key Experts Team Composition with person-month are clearly mentioned in Clause 5.1, Section 7 TOR of RFP. Likewise, it will be kind to know the team composition for Non Key Experts to have common consensus within the Consultants for bidding. Their person-month can be defined by the respective Consultant as per their aspects of assignment and overall costing.	Please refer to Section 7/Terms of Reference/7.General Obligations/5.1 Consultant's Obligations  Minimum input of key personnel is mentioned. The consultants are free to propose required non key personnel for best accomplishment of the tasks.
42	Request For Proposal Part I	Section 2/ Instruction to Consultants	E. Data Sheet C. Submission, Opening and Evaluation/Clause 21.1	In order to have common platform for understanding and fair comparison within Consultants, it will be appreciating to have bifurcation of marks towards qualification, experience, skill, etc of Key Experts and same way for Project Experience.	Please refer to Section 2/ Instruction to Consultants/ E. Data Sheet/ C. Submission, Opening and Evaluation/Clause 21.1. As stated in the RFP document remains valid.
43	Request For Proposal Part I	Section 2 Instruction to Consultant	E. Data Sheet	As aware about the current COVID 19 pandemic all over the world, can we request you to permit submitting the proposals electronically?	The provision of Section 2/ Instruction to Consultant/ E. Data Sheet/ C. Submission, Opening and Evaluation / clause 17.1 remains valid
44	Request For Proposal Part I	Section 7 TOR	Clause 7.2 The employer's Obligations.	Kindly define "Employer". Is Employer and Client same?	They are the same in the context of this reference
45	Request For Proposal Part I	Section 2 Instruction to Consultants and Datasheet	Clause 15.2	ITC Reference 15.2 of Section 2 Instruction to Consultant (Page 35) stated that "The format of the Technical Proposal to be submitted is FTP". We understand that all the short listed Consultants have to submit Full Technical Proposal (FTP).	Yes, it is FTP.  Please refer to Section 2 Instruction to Consultants and Datasheet Clause 15.2
46	Request For Proposal Part I	Section 2 Instruction to Consultants and Datasheet	Clause 17.7 & 17.9	Based on the pre-bid queries reply, the final proposal can be prepared. Subsequently, it will be appreciating if the date of submission of proposal is extended by 15 to 20 days from the current proposed to allow comfortable time for preparation of proposal.	Please refer to Amendment no. 1, S.no.1

S. No.	Document	Section/ Chapter	Subject/ title/ Item	Queries	Clarifications
47	Request For Proposal Part I	Section 7-TOR	5.2 Key Personnel Qualification Requirement	In Section-7, article 5.2 Key Personnel Qualification Requirement, I Team Leader/Maintenance Management Expert, it has been stated that the preferred degree is Master's Degree in Transportation/Highway Engineering. Is the Master Degree in Civil Engineering with specialization in tunnel and bridge engineering a related degree for this position?	Please refer to Section 7-TOR/ 5.2 Key Personnel/ Qualification Requirement. The provisions remain valid.
48	Request For Proposal Part I	Section 7-TOR	5.2 Key Personnel Qualification Requirement	In Section-7, article 5.2 Key Personnel Qualification Requirement, I Team Leader/Maintenance Management Expert, II Material /Pavement Engineer, III Quality Control Expert, it has been stated the requirement of certified training in flexible pavement or road maintenance. Is the certificate from the relevant client and/or private/public institution after the completion of the relevant works/trainings valid?	Certified trainings from authorized institutions or agencies is required
49	Request For Proposal Part I	Section 2- Instruction to Consultants and Datasheet	14.1.2	In Section 14.1.2, it has been depicted that the estimated input of the non-key expert is 216 person-months. We would like to kindly request you to explicitly mention the category of non-key experts for the assignment which will help in bidding by all the parties on equal footing.	Please refer to Section 7/Terms of Reference/7.General Obligations/5.1 Consultant's Obligations Minimum input of key personnel is mentioned. The consultants are free to propose required non key personnel for best accomplishment of the tasks
50				We would like to kindly request you to specify the no. of vehicle to be deployed for the transportation of the consultant during the project period which will help in bidding by all the parties on equal footing.	The consultant is required to manage the vehicle and other transport as per the requirements to accomplish the assigned tasks
51				Regarding the training to be conducted by the Consultant, we would like to kindly request you to specify the no. of training to be conducted and the no. of the participants for the training.	The trainings should be conducted one time a year for approximately 25-30 participants at any suitable location within the country (Kathmandu or outside Kathmandu), preferably near the ongoing construction projects.
52				Due to current pandemic situation, we would like to kindly request you to extend the submission deadline at least by two weeks.	Please refer to Amendment no. 1, S.No:1.