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प्लाष्टिक इन्जिनको विकास गर्दै
जर्मन अनुसन्धाता

बेलायतसँग अबौं डलर



Government of Nepal
Ministry of Physical Infrastructure & Transport
Department of Roads
Planning & Design Branch
Planning, Monitoring & Evaluation Unit
Chakupat, Lalitpur

EXPRESSION OF INTEREST

Notice No: 2-PMEU/074/75

Date of First Publication: 2074/08/26

The Government of Nepal, Department of Roads [DoR] invites Expression of Interest [EoI] for the preparation of Short Lists of the eligible, qualified and experienced domestic Consulting Firm[s] for **Detailed Engineering Survey, Design and Report Preparation of 3 Packages of Roads (PMEU/337159/074/75 DPR 17-19)**. The budget to this purpose has been allocated by the Government of Nepal.

Consulting Firm/JV, willing to provide the services are hereby invited to submit their **"Expression of Interest" (EoI)**. The Standard EoI forms will be available in the Department of Roads, Planning, Monitoring and Evaluation Unit (PMEU) Chakupat, Lalitpur. The EoI Evaluation Criteria, Packages details can also be downloaded from the website: www.bolpatra.gov.np and www.dor.gov.np/notice.

The EoI shall be submitted in the sealed envelope separately for each job and must reach the same address no later than the working hours on 15th day of first publication of this notice. In case the last day of submission of EoI falls on a public holiday, it shall be submitted on the following working day.

Consulting Firms can form a Joint Venture (JV) with maximum 3 no. of firms. The EoI of Short List must clearly mention the name of the leading firm with financial liabilities. The firm/JV shall have to submit separate sealed EoI for each package. While submitting EoI document, power of attorney/ authorization letter shall be submitted **separately** along with Sealed EoI Document.

The EoI shall include adequate information as per the evaluation criteria to demonstrate their qualification in the best manner. In case of missing document and certificate, no further justification and enquiry shall be entertained.

Top Six Short listed consultants will be invited to submit their Technical and Financial Proposal as per the Request for Proposal (RFP), to be provided to them at the later stage.

The Department reserves the right to include or not to include any or all of the firms in the Short List without assigning any reasons whatsoever. Further information or clarification can be obtained from the Department of Roads, PMEU, Chakupat, Lalitpur during office hours.

Unit Chief

Government of Nepal
Ministry of Physical Infrastructure and Transport
Department of Roads
Planning and Design Branch
Planning Monitoring and Evaluation Unit
Chakupat, Lalitpur
Notice No: 02-PMEU/074/75
Date of publication: 2074/08/26

Expression of Interest for Consulting Services

1. The Government of Nepal, Department of Roads, Planning and Design Branch, PMEU, invites EOI (Expressions of Interest) for the purpose of short listing of the qualified, eligible and experienced domestic Consulting Firms for the works **Detailed Engineering Survey, Design and Report Preparation of 3 Packages of Roads (PMEU/337159/074/75 DPR 17~19)**. The Standard EOI forms for each work will be available in Departments of Roads, PMEU, Chakupat, lalitpur. It can also be downloaded from the website: www.dor.gov.np and www.bolpatra.gov.np. The budget to this purpose has been allocated by the Government of Nepal (GON) for the fiscal year 2074/075.
2. Experienced, eligible and willing Consulting Firms are invited to submit their EOI, either alone or in joint venture with other firms. The firm/JV shall have to submit separate sealed Eol for each package and must reach the PMEU, DOR, Chakupat, Lalitpur no later than the office hours on the 15th day from the publication of this notice.
3. Consulting Firms can form a Joint Venture (JV) with maximum 3 no. of firms. The Eol of Short List must clearly mention the name of the leading firm with financial liabilities. While submitting Eol document, power of attorney/ authorization letter shall be submitted separately along with Sealed Eol Document.
4. The interested consultant must provide following information in their Expression of Interest (EOI).
a) Corporate registration b) Tax Clearance (upto last fiscal year) c) VAT Registration d) Years of Standing e) Organizational profile in brief f) General Experience (last 7 fiscal years) g) Experience in similar projects (last 7 fiscal years) h) Availability of Professional staff with suitable qualification i) Financial capabilities (annual turnover of last 5 fiscal years) j) Equipment and facilities
4. The received EOI shall be subjected to evaluation criteria based on general experience, experience in similar works as well as available equipment and human resource and financial capabilities to produce a short list. The services for Government of Nepal (GoN) organizations (Fully or Semi/Partially Owned) shall only be evaluated as firm/JV experiences for the evaluation.
5. Top Six Short listed consultants will be invited to submit their Technical and Financial Proposal as per the Request for Proposal (RFP), to be provided to them at the later stage.
6. In case the day of submission of the EOI falls on a public holiday, it shall then be submitted on the following working day. Only the shortlisted Consulting Firms shall be invited for RFP (Request for Proposal). PMEU, DoR reserves the right to shortlist any or all of the Firms without assigning any reasons whatsoever. Further information or clarification can be obtained from PMEU, DOR during office hours.
7. The Eol shall include adequate information as per the evaluation criteria to demonstrate their qualification in the best manner. In case of missing document and certificate, no further justification and enquiry shall be entertained.

EXPRESSION OF INTEREST

Job: Detailed Engineering Survey, Design and Report Preparation of 3 Packages of Roads, (PMEU/337159/074/75 DPR 17~19).

Consulting Firm/Joint Venture

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.....

.....

Lead Consultant (in case of JV)

.....

Employer:

Government of Nepal
Ministry of Physical Infrastructure and Transport
Department of Roads
Planning and Design Branch
Planning Monitoring and Evaluation Unit
Chakupat, Lalitpur



Expression of Interest for Consulting Services For

Job: Detailed Engineering Survey, Design and Report Preparation of 3 Packages of Roads, (PMEU/337159/074/75 DPR 17~19).

I Introduction

The Department of Roads (DOR) invites Expression of Interest (EOI) from domestic Consulting Firm(s) for short listing to:

Job: Detailed Engineering Survey, Design and Report Preparation of 3 Packages of Roads, (PMEU/337159/074/75 DPR 17~19). (Package details are provided in Appendix 2)

II Criteria for Short listing

The eligibility and qualifying criteria are provided in Appendix I. The Request for Proposal (RFP) shall be provided only to the short listed Consulting Firms as and when required.

III Joint Venture

Consulting Firms can form a Joint Venture (JV) with maximum three partners, but the same firm shall not be allowed to submit Eoi individually and in JV for same package. ("Example 1: EOI for Firm A and Firm A JV Firm B" - Not Allowed) ("Example 2: EOI for Firm A JV with Firm B and Firm B JV with Firm C" - Not Allowed)

IV Information about the Consulting Firms

The Consulting Firm(s) are required to complete the forms prescribed below. In case of a JV these forms are to be completed individually for each partner, in a sequential manner.

1) Eligibility Criteria:

S.N.	Eligibility Criteria	Compliance	Remarks
1	Corporate Registration	Yes/No	
2	Tax Clearance for upto last fiscal year	Yes/No	
3	VAT/PAN Registration	Yes/No	
4	Year of Standing min. 5 year (At least one firm in case of JV)	Yes/No	
5	JV Agreement in case of Firms in JV	Yes/No	
6	Adherence to code of Ethics and Anti-Corruption Policy	Yes/No	

2) Financial Capacity

Annual turnover of the last 5 years. (The Financial Capacity will be assessed by the values of the Best 3 years within last 5 years.)

Fiscal year	Turnover (NRs)

Note: the above information must be supported by the notarized Tax clearance certificates. The applicants are advised to indicate the best three years of turnovers. The values of the turnover of previous years will be adjusted according to the Inflation adjustment factor (wholesale price Index: overall index of NRB).

2) General Experience of the Firm in civil engineering works during the last 7 years with contract amount more than Rs. 0.5 million.

S. N.	Name of the Project/works (Consulting Services)	Name of Client	Contract Amount of Consulting Services (excluding VAT)	Year of Completion
1				
2				
3				
.....				

Notes:

- The above information must be supported by notarized works completion certificates with clearly indicated contract amount.

3) Work Experience in Completion of work of "Detailed Engineering Survey and Design" or "DPR" or "Construction Survey, Design and Supervision" of a Road (Road Length equal to or more than 30KM) during last 7 years.

S. N.	Name of the Project/works (Consulting Services)	KM	Name of Client	Year of Completion
1				
2				
3				
.....				

Notes:

- The above information must be supported by notarized works completion certificates.

4) Office Equipment and Facilities

List of Survey equipment available with and owned by the firm(s).

S. N.	Equipment/ Facilities	Quantities	Specification Remarks
1			
2			
3			
.....			

Notes:

- Only Total Station/Theodolites/EDM, GPS, Desktop/Laptop are considered for evaluation.
- Must Submit Ownership evidence with Notary Public Attested.
- Lease or hire agreements/proposals are not accepted.

5) Manpower Resources

Resource persons and supporting staff working with the consulting firm

SN	Professional Key Personnel	Name(s) of the person	Experience after Bachelor Degree (after getting engineering council)	Education	Remarks
1	<i>Team Leader (Highway/Transport Engineer)</i>				
2	<i>Geotechnical Engineer</i>				
3	<i>Hydrologist</i>				
4	<i>Transport Economist/Sociologist</i>				
5	<i>Environmentalist</i>				
6	<i>Civil Engineer</i>				

Notes:

- CV of each professional key personnel shall be submitted with signature of professional and authorized representative of the firm/JV.
- Notarized Academic certificate of manpower resources should be submitted.
- For Key Personnel, minimum road length with the specific job shall be greater than equal to 30 km for Team Leader and greater than equal to 5 km for other professional.

5) Adherence to Code of Ethics and Anti-Corruption Policy

Provide the firms' commitment on Code of Ethics and Anti-Corruption and their mechanism to monitor the adherence to these policies.

Appendix - I



**Detailed Engineering Survey , Design and Report preparation
of Various Roads for Estimated cost above 10 Lakhs**

Eligibility Criteria:

S.N.	Eligibility Criteria	Compliance	Status
1	Corporate Registration	Yes/No	Pass/Fail
2	Tax Clearance for upto last fiscal year	Yes/No	Pass/Fail
3	VAT/PAN Registration	Yes/No	Pass/Fail
4	Year of Standing min. 5 year (At least one firm in case of JV)	Yes/No	Pass/Fail
5	JV Agreement in case of Firms in JV	Yes/No	Pass/Fail
6	Adherence to code of Ethics and Anti-Corruption Policy	Yes/No	Pass/Fail

Note 1: Consulting Firms can form a Joint Venture (JV). The EOI of Short List must clearly mention the name of the leading firm with financial liabilities.

Note 2: Maximum no of JV Firms : Three

Note 3: The firm/JV shall have to submit separate sealed EOI for each package.

Note 4: The same firm shall not be allowed to submit EoI individually and in JV for same package. ("Example 1: EOI for Firm A and Firm A JV Firm B" - Not Allowed) ("Example 2: EOI for Firm A JV with Firm B and Firm B JV with Firm C" - Not Allowed)

Details of Qualifying Criteria

Description of Criteria	Marks out of 100	Minimum Marks to be obtained under each criteria
A) Firm's Capacity	50	30
1) Financial Capacity of Firm	10	6
2) Resource of Firm	40	24
(a) Resource Personnel	35	
(b) Office Equipment and Facility	5	
B) Experience of Firm	50	30
1) General Experience of the Firm	10	
2) Specific Experience of the Firm	40	

A) Firm's Capacity

Maximum 50 Marks

1) Financial Capacity of Firm

Maximum 10 Marks

Average Annual Turnover of best 3 year of last five fiscal year	Marks
<NRs. 0.1A	1
>NRs. 1.5A	10
For Value in between, points will be awarded in prorata basis.	

A= Estimated Amount excluding VAT and Contingency

Note 5: The firm and/or JV shall have to submit Notary Public attested Tax Clearance Certificate of each fiscal year, supposed to be counted for EOI evaluation. Submission of Audit report or any another compiled tables shall not be considered for EOI evaluation. Notary Public signature shall be verified, if required.

Note 6: In case of JV business, the firm and/or JV shall have to submit Notary Public attested Tax Clearance Certificate of each fiscal year along with the JV agreement of that business, supposed to be counted for EOI evaluation.

Note 7: In case of JV, average annual turnover of the JV shall be evaluated taking account the % of Financial liability as stated in the JV Agreement for the EOI. If the JV agreement shall not clear about % of Financial liability, the marks for Financial Capacity shall be evaluated to Zero.

Note 8: For the evaluation of Financial capacity, Inflation Adjustment Factor (wholesale price index: overall index of NRB) shall be considered.

Details of Qualifying Criteria

2) Resource of Firm(s)

Maximum 40 Marks

a) Resource Personnel

Maximum 35 Marks

Professional Key Personnel	Maximum Marks	Minimum experience after Bachelor Degree	Education required	Marks for Specific Job Experience
Team Leader (Highway/Transport Engineer)	10	6	M.Sc. in Highway/Transportation Engineering or equivalent	1 marks for each job
Geotechnical Engineer	8	4	M.Sc. in Geotechnical Engineering	1 marks for each job
Hydrologist	7	4	M.Sc. in Water Resource/Hydrology/ Hydraulics Engineering or equivalent	1 marks for each job
Transport Economist/Sociologist	4	4	Master's degree in Economics/ Sociology or equivalent	1 marks for each job
Environmental	3	4	Master's degree in Environmental Science/ Engineering or equivalent	1 marks for each job
Civil Engineer	3	4	B.E. in Civil Engineering or equivalent	1 marks for each job
Total=	35			

Note 9: CV of each professional key personnel shall be submitted with signature of professional and authorized representative of the firm/JV.

Note 10: Proposed professional key personnel shall not be repeated by the same firm/JV and/or another firm/JV. In case of repetition of professional key personnel, the Unit shall ask via letter/email the person for physical presence within three days to declare him/herself the firm/JV to whom he/she shall want to be associated.

Note 11: CV of personnel's shall clearly mention his/her e-mail address and mobile number.

Note 12: The firm/JV shall have to submit the NEC registration certificate for engineer professionals (except Economist/Sociologist and Environmentalist)

Note 13: The firm/JV shall also have to submit any certificate as evidence of his/her education (degree) as required above with Notarized Academic certificate of manpower.

C) Office Equipment and Facility**Maximum 5 Marks**

List of Space, Survey equipment and vehicles available with and owned by the firm(s). Lease or hire agreements/proposals are not accepted.

Equipment/Facilities	Maximum Marks	Marks Obtained	Remarks
1) Total Station/Theodolite/EDM	3	1 Points for each	Must Submit Ownership evidence with Notary Public Attested.
2) GPS	1	0.50 marks for each	
3) Desktop/Laptop	1	0.25 marks for each	

Clarification 1 : For Key Personnel , minimum road length with the specific job shall be as Follows:-

For Team Leader greater than equal to 30 km and For Other Personnel greater than equal to 5 km

Clarification 2 : The Work Experience for all Personnel shall be mentioned in following formats:-

Name of Project	Road Length	Name of Client	Start Date-Completion Date	Name of Firm involved in as (Single/JV)
Scope of Project				
Professional involved as (Position held)				
Description of Duties				

B) Experience of Firm/JV**Maximum 50 Marks****B1) General Civil Engineering Experience****Maximum 10 Marks**

Work Experience	As consultant
Completion of Civil Engineering related Service (Service Cost more than <u>NRs. 5 Lakhs excluding VAT</u>). No points if the contract amount not mentioned in certificate.	2.0 points for each job

B2) Specific Experience**Maximum 40 Marks**

Work Experience	As consultant
Completion of work of " <u>Detailed Engineering Survey and Design</u> " or " <u>DPR</u> " or " <u>Construction Survey, Design and Supervision</u> " of a Road (Road Length equal to or more than 30KM).	4.0 points for each job



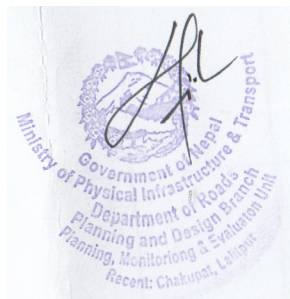
Note 5:-The firm and/or JV shall have to submit Notary Public attested Experience Certificates. No marks shall be given for the experience of the firm if the certificate of completion is not attached. If the firm has completed more than one job in a single package each job shall be considered.

Note 6: The services for Govt of Nepal (GoN) organizations (Fully or Semi/Partially Owned) shall only be evaluated as firm/JV experiences for the Proposal The Consultants Specific experience as JV partners shall be provided full marks and any specific experiences by the firm as "In association with" shall not get any marks.

Note 7: Any sublated Service for Govt of Nepal (GoN) organizations (Fully or Semi/Partially Owned) by a firm or JV from another private firm/JV shall not be evaluated as firm/JV experience for the EoI.

Note 8: Any service experience older than 7 year (counted from the last date of submission of EoI) shall not be evaluated as firm/JV experience for the EoI. Each experience certificate shall clearly indicate the description of service, service amount (in/excluding VAT) and date of completion.

Appendix – II



List of Road for Notice No:- 2/PMEU/074/75				
Package No:-	SN	Name of Road	KM	Tentative Service Week
Detail Engineering Survey, Design and Report Preparation of Following Roads to Two Lane Standard.				
PMEU/337159/074/75 DPR-17	1	Lalitpur Pahadi Ringroad (Bhattedaanda malta Piyutar-Aashram-Gimdi-Thula Durlun-Gotikhel-Chamei-Gupha), Lalitpur	55.00	22+3 Weeks
	2	Rimna-Gharaghat-Jhula-Ghetma Road, Rukum	45.00	
PMEU/337159/074/75 DPR-18	1	Dhorpatan-Pelmathakur-Dolpa Road, Rukum, Dolpa	110.00	22+3 Weeks
PMEU/337159/074/75 DPR-19	1	Martadi-Kolti-Pilichaur Road, Bajura	66.00	22+3 Weeks
	2	Timilsain-Ramaroshan section of Jaygadh-Timilsain-Ramaroshan Road, Achham	40.00	
Note:- 22+3 Weeks indicates 22 weeks for draft report submission and 3 weeks for final after getting comment from PME.U.				

