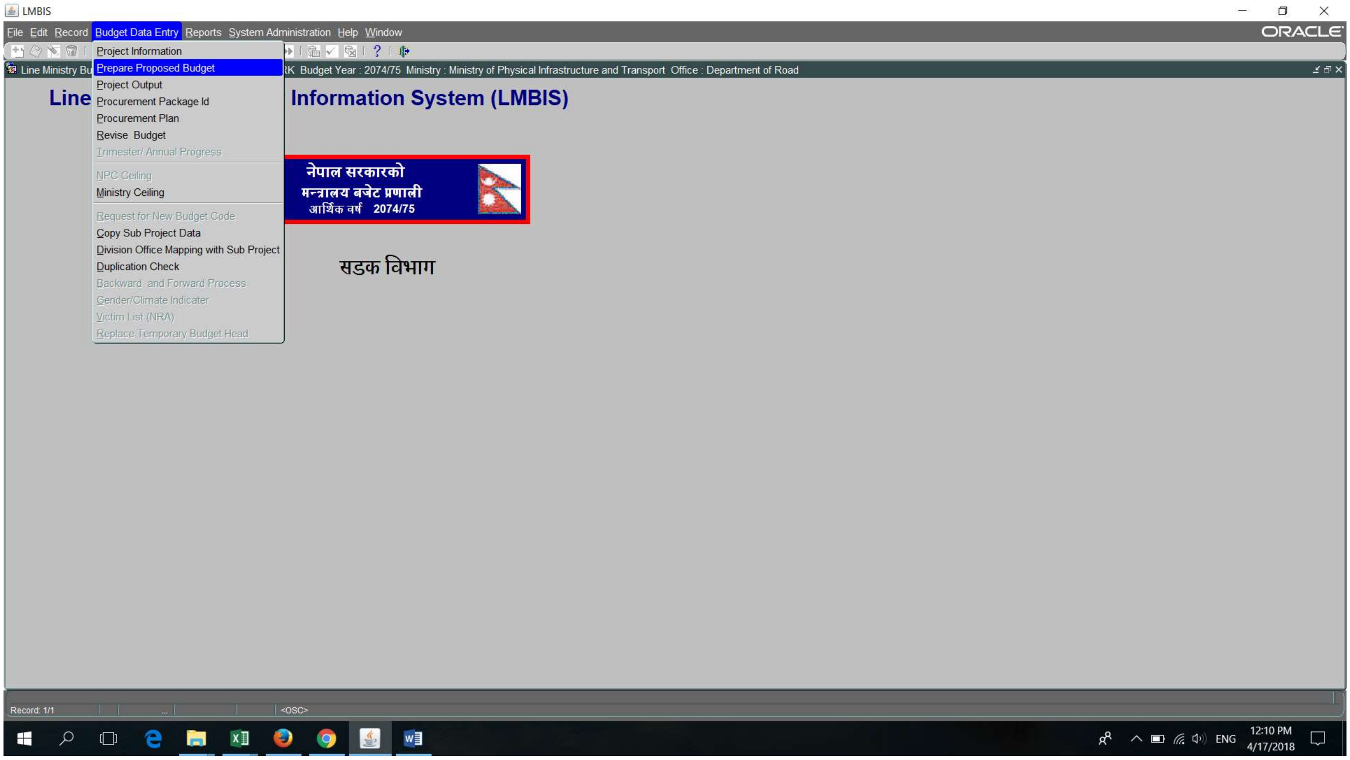
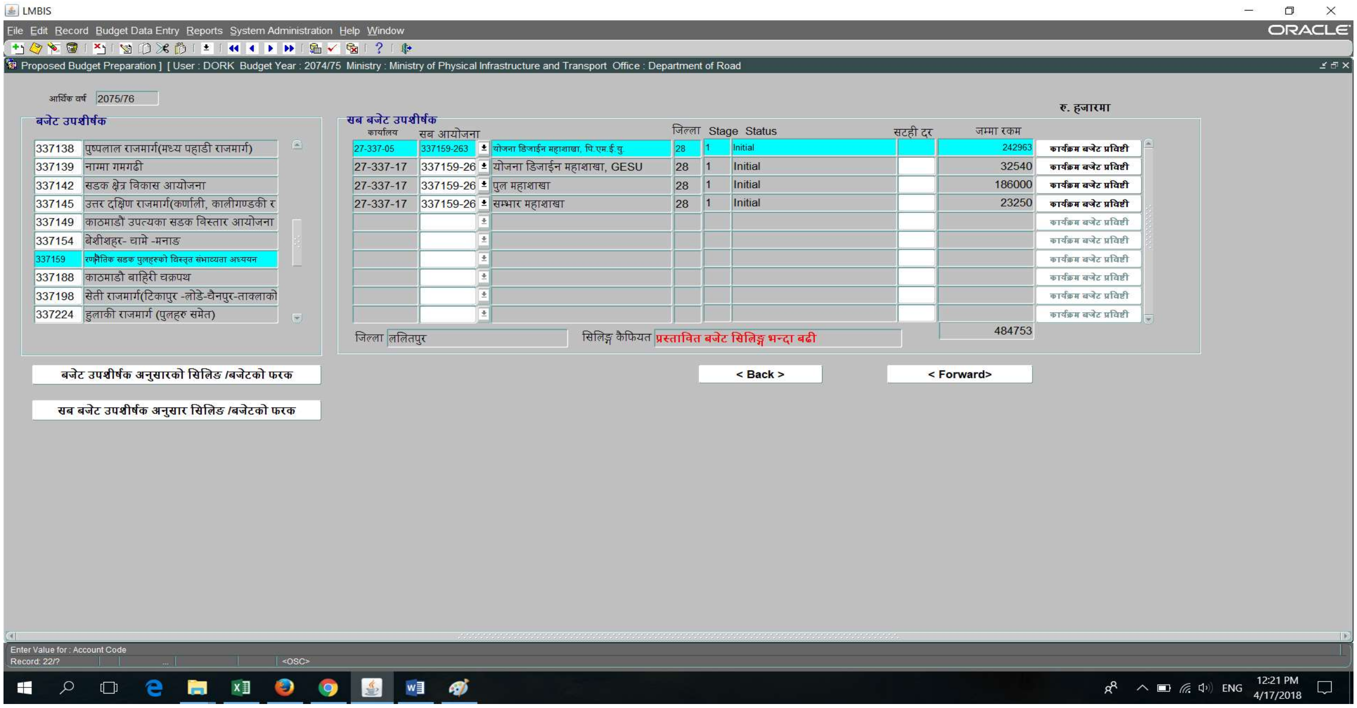
LMBIS मा प्रबिस्ठ गर्ने तरिका

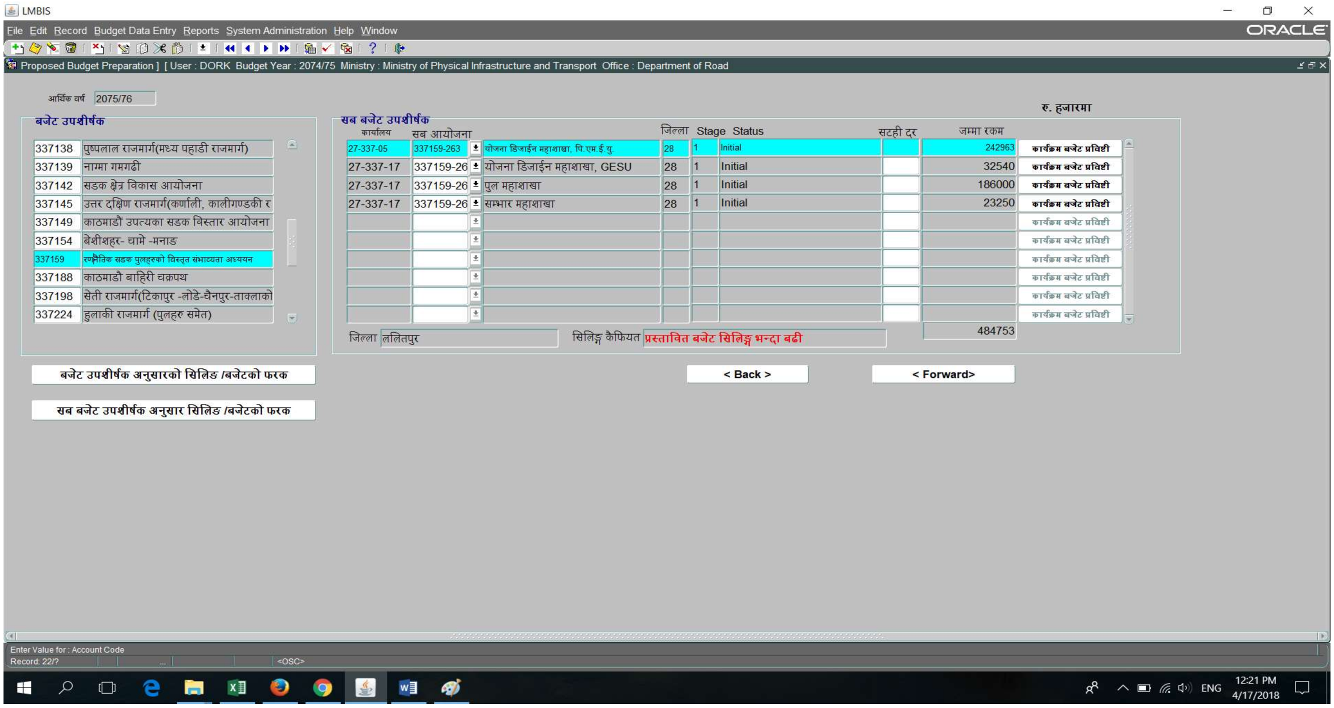
1. Open www.lmbis.gov.np through Mozilla (Mozilla र java हरु LMBIS को website खोल्दा right side बाट download गर्नुहोला)
2. Enter your user id and password.
3. go to budget data entry then Prepared proposed budget



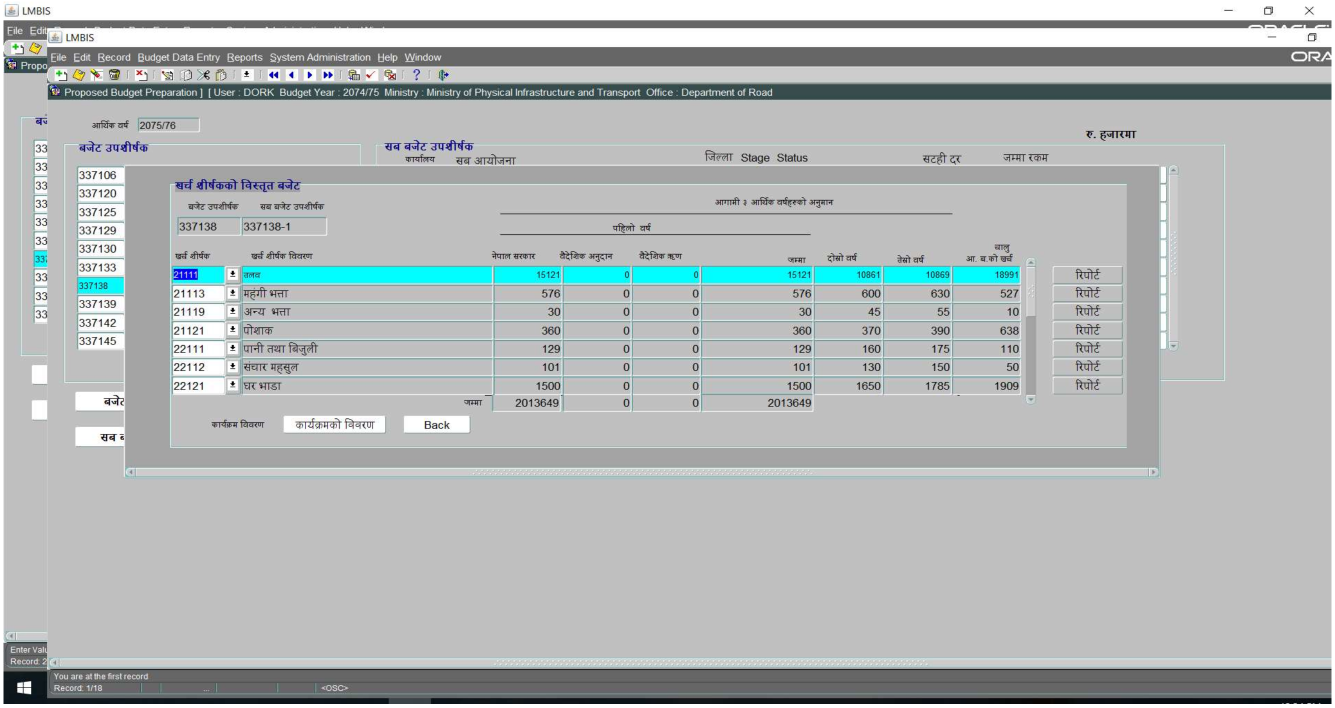
4. Search your Budget Head



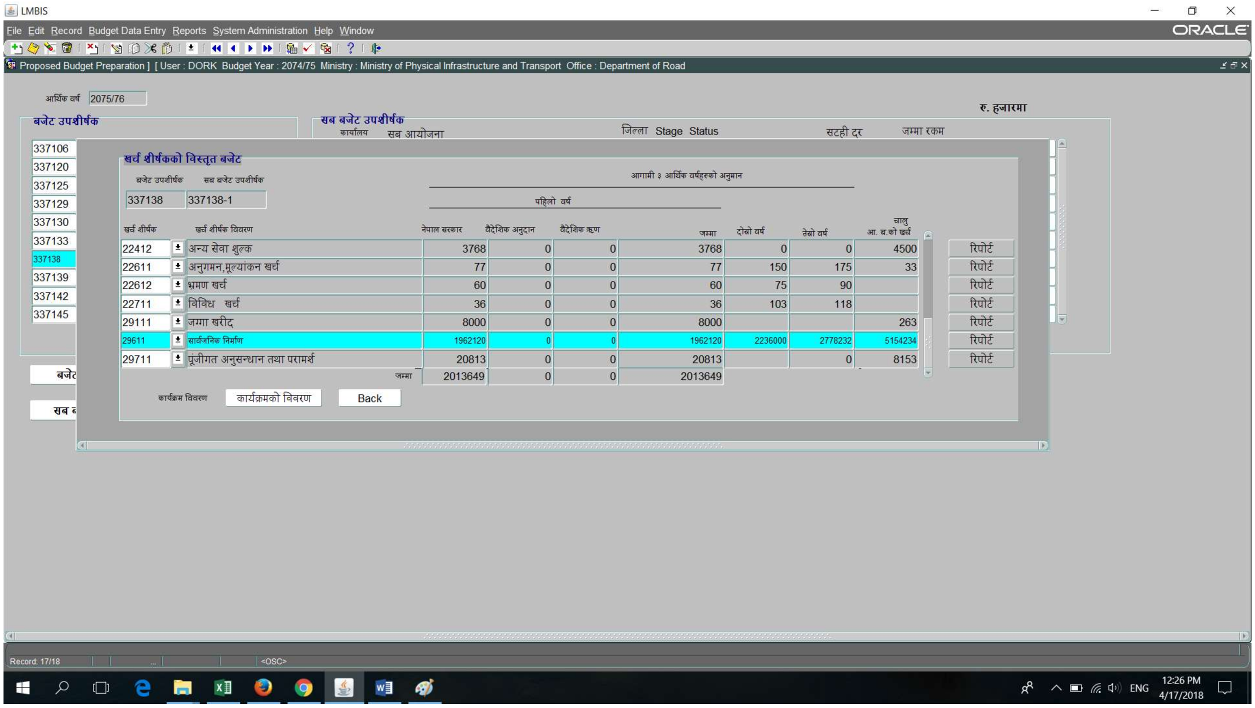
5. Then go to सब आयोजनाहरु (Right side on window)



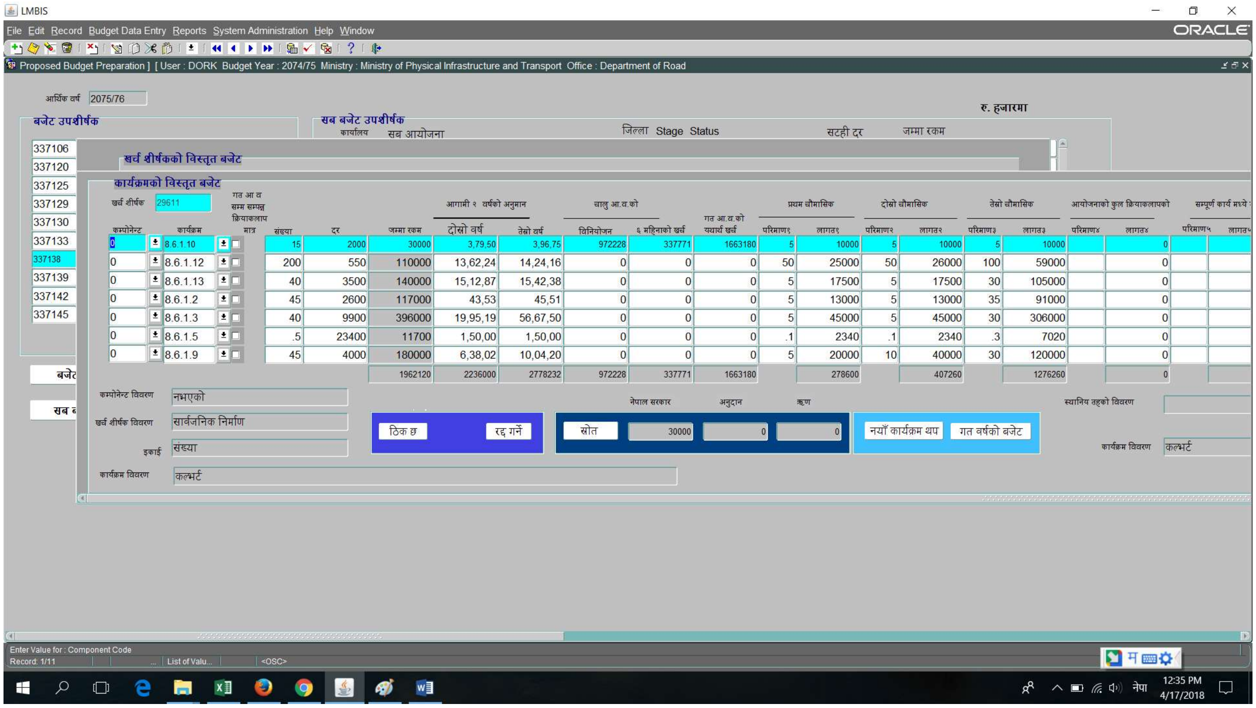
6. Then go to कार्यक्रम बजेट प्रबिस्टि
(This screen will appear)



7. Then Scroll down to search खर्च शिर्षक
For example 29611 etc.



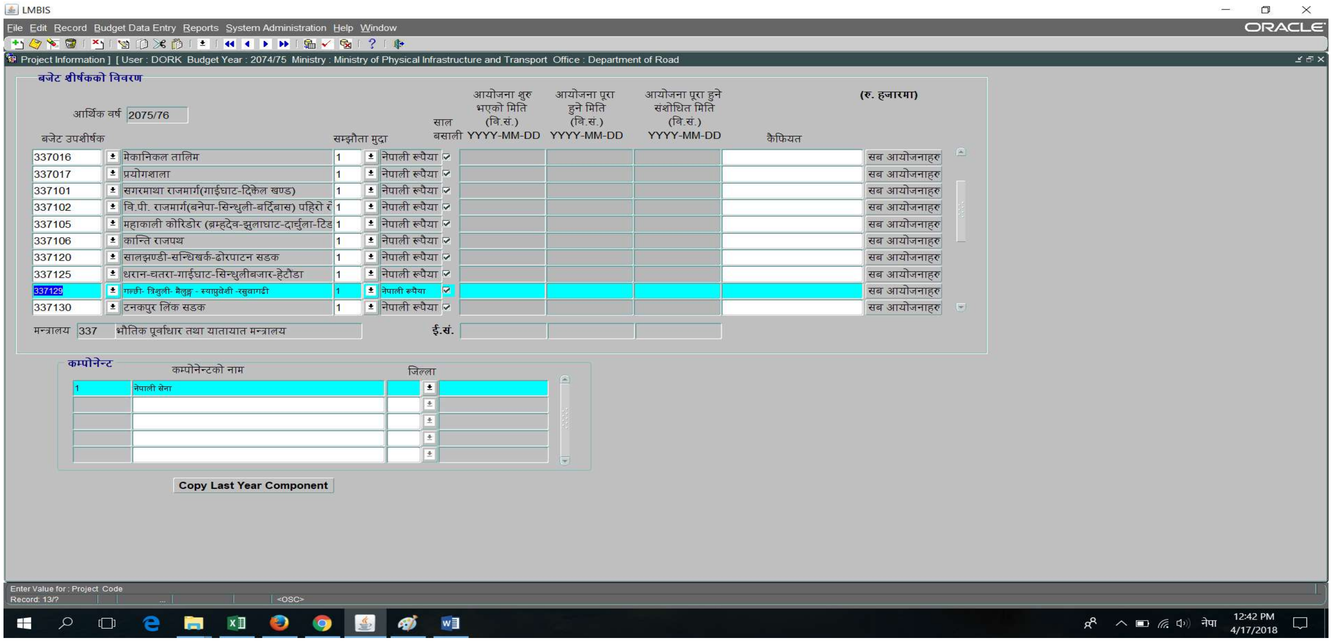
8. Then go to कार्यक्रमको विवरण (following screen will appear)



9. Fill your programme detail as per requirement (add detail activity list)
    - Enter:- Component- 0 or any other (कुनै Component छ भने सोहि अनुसार नत्र ०)
    - Scroll in कार्यक्रम to choose activity
    - And fill other detail as in programme.
    - यदी List भएका Activity बाहेक अन्य Activity थप गर्नुपरेमा नया Activity थपमा Click गर्नुहोस्

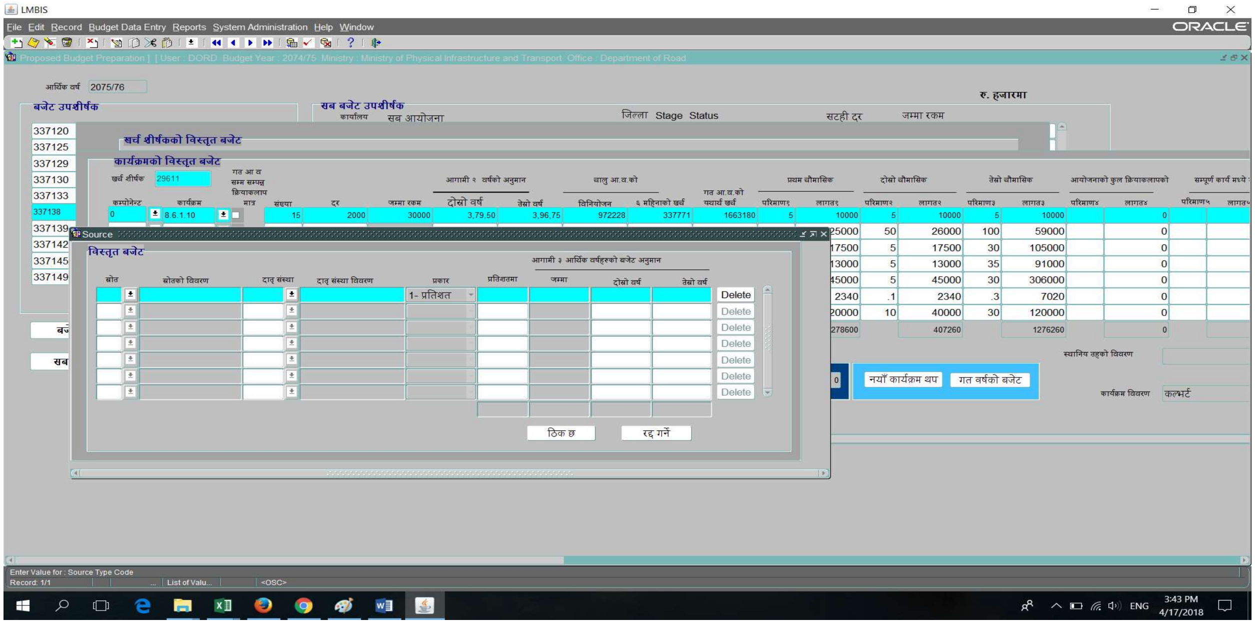
Component बनाउने तरिका

- Go to Budget Data entry
- Click project information
- Select your budget head
- Then add component name



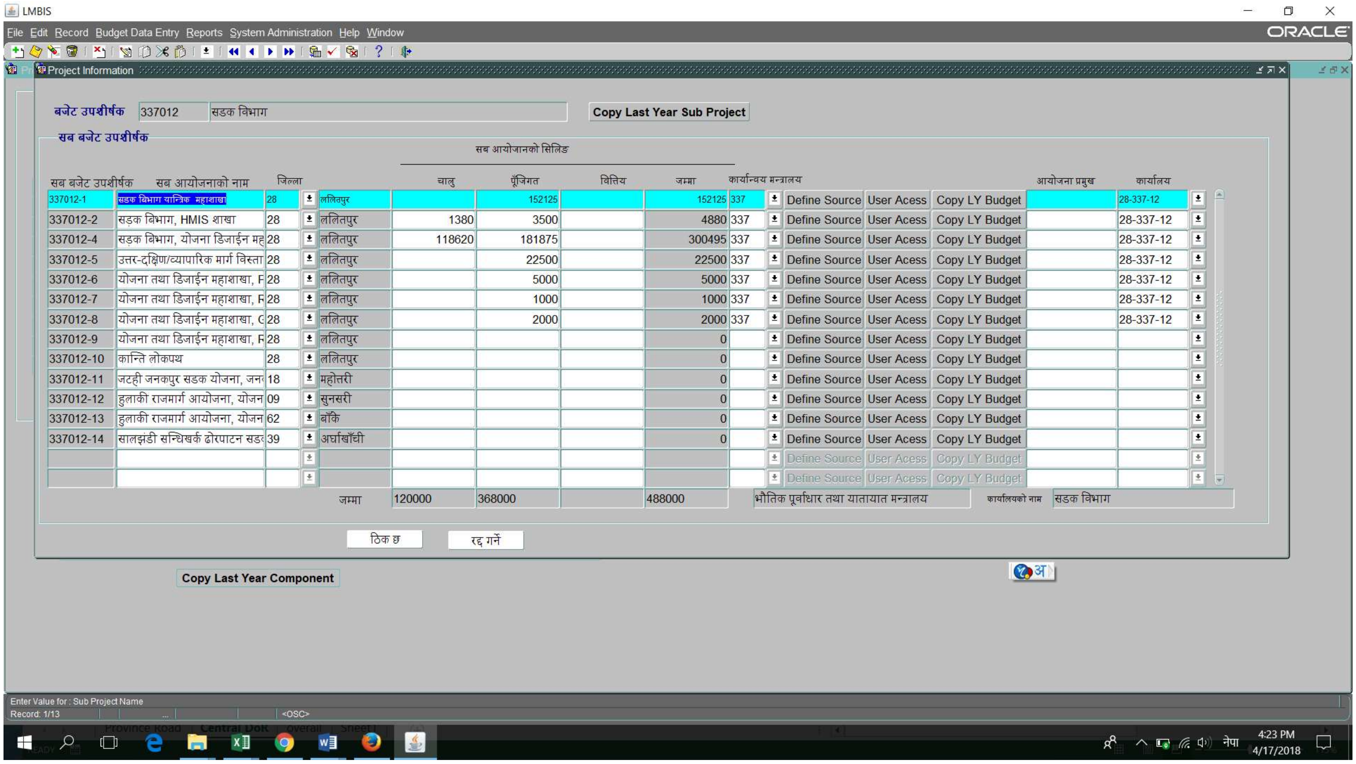
बैदेशिक सहयोगको आयोजनामा स्रोत राख्ने तरिका

- Click स्रोत on कार्यक्रम बिस्तृत बजेट (Following screen will appear)



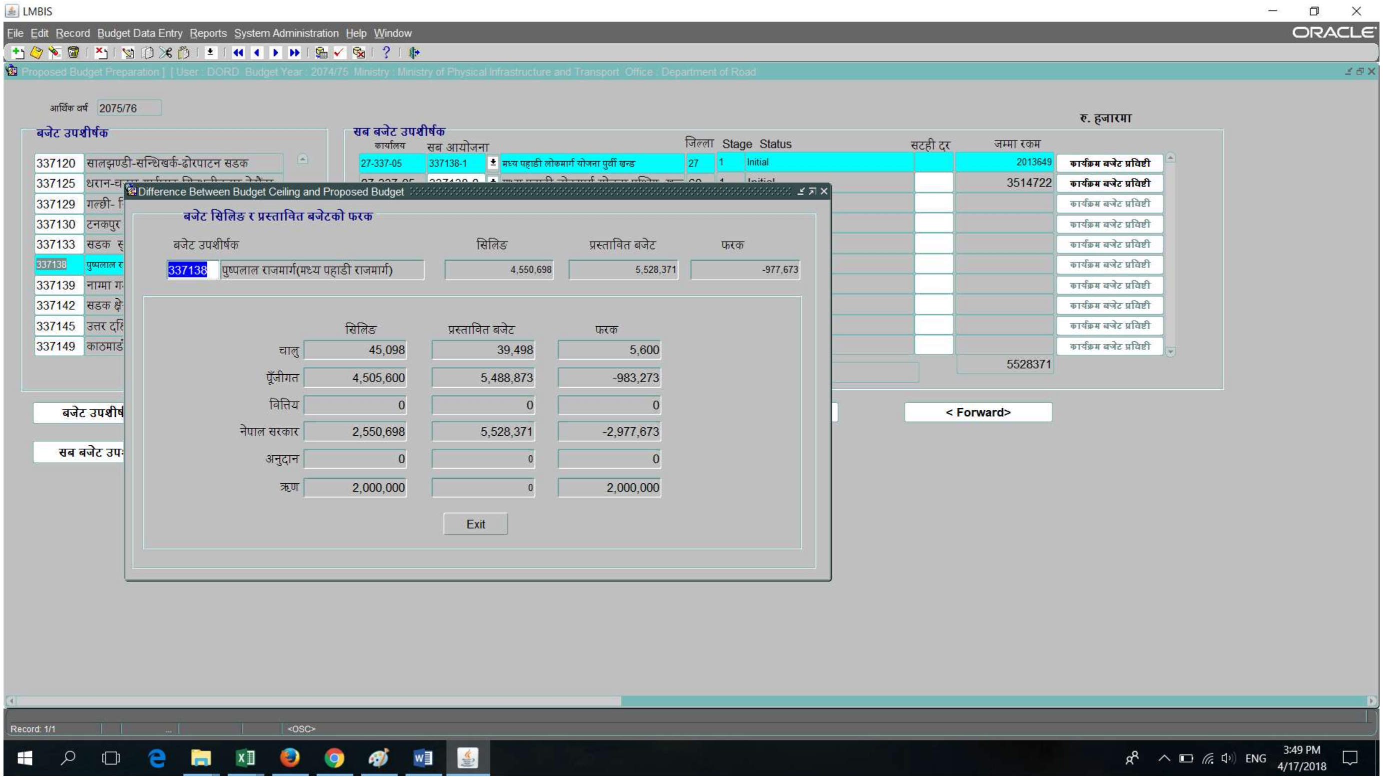
सिलिंग चेक गर्ने तरिका

- Go to Budget data entry---then click project information----search your budget head---then click on सब आयोजनाहरु (Ceiling can be read from following screen)

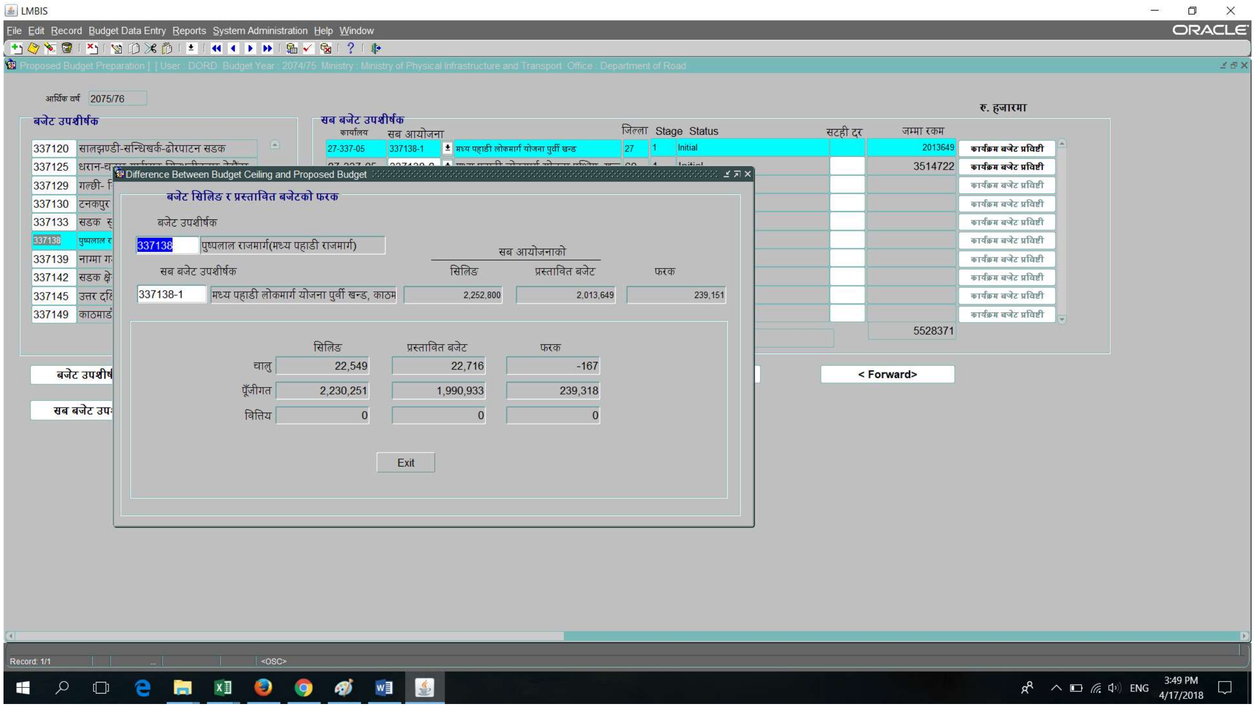


प्रस्तावित बजेट र सिलिंग चेक गर्ने तरिका

- ब.उ.शि.नं. को चेक गर्न:- (Click on बजेट उपशिर्षक अनुसारको सिलिंग/बजेटको फरक)



- सब आयोजनाको चेक गर्नः- (**Click on** सब बजेट उपशिर्षक अनुसारको सिलिंग/बजेटको फरक)



<u>नोटः-</u>

१. यदी LMBIS खोल्दा java block भनेर आयो भने त्यो लिंकलाई copy गरि Control Panel-Security-edit site list मा लगेर paste गर्ने ।

थप जानकारीको लागि

ई. कृष्ण बहादुर कुँवर

(९८५१२२०२१५)

सडक बिभाग अन्तर्गतका बिभिन्न डिभिजन एबम आयोजनाहरुको LMBIS मा Register गर्नको लागी निम्न विवरण आबश्यक परेको हुदा निम्न विवरण भरी यथाशक्य छिटो pmeunit@dor.gov.np मा Mail गर्नुहुन अनुरोध छ ।

1. User ID:-
2. Password:-
3. Name of chief:-
4. Designation:-
5. Office Contact No:-
6. Mobile No:-
7. Office Email ID:-
8. Budget head under office:-
    - For example 337320, 337356 etc.